



State of Idaho
 Idaho Division of Purchasing
 650 W State Rm B-15
 PO Box 83720
 Boise ID, 83720-0075

Request for Proposal

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ScrollDown

Solicitation Nbr: **RFP02449**
 Reference Number:

Requisition Nbr: **REQ015157**
 Document Nbr: **PREQ20188**

Solicitation Date of Issue:
WED APR 11, 2012

Solicitation CLOSING (Due) Date:
FRI MAY 25, 2012 05:00:00 PM MDT
 IN: **42 Days 1 Hours 1 minutes 48 seconds**

Contact Person: **MARK LITTLE**

Phone Nbr: **208-332-1611**

Fax Nbr: **208-327-7320**

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Buyer: **MARK LITTLE**

Phone Nbr: **208-332-1611**

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You are registered with the buyer for this solicitation
 You have reviewed the current Solicitation Version(00).

[Click to view Current Participants](#)

SOLICITATION DESCRIPTION

Leasing of Mobile Computing Devices (by OEM) to the Idaho State Department of Education (SDE), including implementing a managed service to operationalize portions of the SDE's Students Come First reforms, as detailed on the attached RFP documents.

SOLICITATION FILE ATTACHMENTS (Click Filename to view, or Use button to Save as a file)		
File name	Description	Viewed / Ver Viewed
RFP02449 Mobile Computing SCF041112.doc: <input type="radio"/>	Technical Specs and Response Requirement for mobile computing initiative	Yes v00
signature page ITB RFP 10-20-11.pdf: <input type="radio"/>	Mandatory State of Idaho Signature Page	Yes v00

SPECIAL INSTRUCTIONS

- RFP DOWNLOAD INSTRUCTIONS: Offerors must download attachments (open, save, or print document(s) on their own computer system), enter pricing where indicated, complete any other required information, sign the Request for Proposal (RFP) signature page, and return the completed solicitation response package to the Idaho Division of Purchasing on or before the proposal closing date and time.

NEGOTIATIONS: The State may, following receipt and evaluation of bids or proposals and any allowed Best and Final Offer procedures, negotiate with the apparent low responsive and responsible bidder. Prior to authorizing negotiations the Administrator, Division of Purchasing, shall determine in writing that negotiations may be in the best interest of the State. In addition to any other negotiation criteria described in the specifications, the State may, for example, negotiate to ensure the submitting vendor has a clear

- 2: understanding of the scope of work required and requirements that must be met, ensure that the vendor will make available the required personnel and facilities to satisfactorily perform the contract, or agree to any clarifications regarding scope of work or other contract terms. During negotiation, adequate procedures will be used to ensure that disclosure of any information, including price, from competing proposals is not revealed. If negotiations are unsuccessful, they shall be formally terminated and the State may undertake negotiations with the next ranked submitting vendor.

BEST AND FINAL OFFERS: The State may, at its sole option, either accept an offerors initial proposal by award of a contract or enter into discussions with offerors whose proposals are deemed to be reasonably susceptible of being considered for award. Offerors should submit their best proposals initially as there is no guarantee the State will conduct discussions. During the initial evaluation process, offerors proposals deemed incapable of meeting the scope & needs of the RFP in a satisfactory manner may be removed from further consideration during any best & final offer phase.

During the evaluation phase & any discussions conducted, adequate procedures will be used to ensure that the contents of the offerors proposals are kept under strict security & disclosure of any information from competing proposals is prohibited.

- 3: If discussions are deemed necessary, they may be used to determine in greater detail the offerors qualifications, explore with the offeror the scope & nature of the project, determine that the offeror will make available the necessary personnel & facilities to perform within the required time, or discuss compensation which is fair & reasonable. The primary purpose of any such discussions will be to assure that the offeror has full understanding of the solicitation requirements.

The State will schedule a time for the discussions & provide a date & time for receipt of best & final offers. If during discussions there is a need for clarification or change of the RFP it shall be amended to incorporate such clarification or change.

Offerors will be accorded fair & equal treatment with respect to any opportunity for discussions & revisions of proposals. If the offeror does not submit a notice of withdrawal or a best & final offer, once a date & time has been established for receipt of best and final offers, the offerors initial or immediate previous offer will be construed as its best & final offer.

STATE OF IDAHO STANDARD CONTRACT TERMS AND CONDITIONS AND SOLICITATION INSTRUCTIONS TO VENDORS: The State of Idaho Standard Contract Terms and Conditions and Solicitation Instructions to Vendors are hereby incorporated by reference into this solicitation as if set forth herein in their entirety, and are located on the Internet at http://purchasing.idaho.gov/terms_and_conditions.html. Note: These documents have been revised effective 10/5/2009 to provide details regarding the new Administrative Fee which will apply to Purchase Orders (PO) and Contract Purchase Orders (CPO). If you do not have internet access, you may

- 4: contact the Div. of Purchasing at 208-327-7465 to obtain a copy. The Standard Contract Terms and Conditions and Solicitation Instructions to Vendors shall apply to this solicitation and the State of Idaho Standard Contract Terms and Conditions shall apply to any contract resulting from this solicitation. Failure by any submitting vendor to obtain a copy of such shall in no way constitute or be deemed a waiver by the State of either document, or any part of them. No liability will be assumed by the Division of Purchasing for a submitting vendor's failure to consider the State of Idaho Standard Contract Terms and Conditions in its response to the solicitation.

- 5: **Shipping:** Prices must be stated as FOB-Destination, unless otherwise indicated in the solicitation.

All electronic and manual sealed bids and proposals must be received on or before the date and time stated in the solicitation. Manually submitted bids or proposals received after the stated closing (due) date and time will not be considered under any circumstances. A public opening of all bids/proposals

- 6: received will be held at 10:30 AM (local time) at the Division of Purchasing office on the first business day following the closing (due) date and time stated in the solicitation. At that time all timely submitted manual sealed bids or proposals received will be publicly opened and recorded. If the opening is for a Request for Proposal, only the names of the offerors will be announced and no other information will be available until after award.

- 7: Additional instructions/provisions are attached which apply to this Solicitation.

INSURANCE: Within 5 days of notification of award, the apparent successful bidder will provide certificates of the insurance required by the specifications naming the State of Idaho as additional insured and will maintain the insurance during the life of the contract. There are no provisions for exceptions to this requirement.

Failure to provide the certificates of insurance within the 5 business day period may be cause for your quotation, bid, or proposal to be declared non-responsive.

The Contractor shall carry liability and property damage insurance that will protect them and the State of Idaho from claims for damages for bodily injury, including accidental death, as well as for claims for property damages, which may arise from operations under the contract whether such operations be by themselves or by anyone directly or indirectly employed by either of them.

The Contractor shall not commence work under the contract until he obtains all insurance required under this provision and furnishes a certificate or other form showing proof of current coverage to the State. All insurance policies and certificates must be signed copies. After work commences, the Contractor will keep in force all required insurance until the contract is terminated.

1.1 Commercial General and Umbrella Liability Insurance. Contractor shall maintain Commercial General Liability (CGL) and, if necessary, Commercial Umbrella insurance with a limit of not less than \$1,000,000 each occurrence. If such CGL insurance contains a general aggregate limit, it shall apply separately to this contract.

1.1.1 CGL insurance shall be written on ISO occurrence form CG 00 01 (or a substitute form providing equivalent coverage) and shall cover liability arising from premises, operations, independent contractors, products-completed operations, personal and advertising injury, and liability assumed under an insured contract (including the tort liability of another assumed in a business contract).

8: 1.2 Commercial Automobile and Commercial Umbrella Liability Insurance. Contractor shall maintain Commercial Automobile Liability and, if necessary, Commercial Umbrella Liability insurance with a limit of not less than \$1,000,000 each accident. Such insurance shall cover liability arising out of any auto (including owned, hired, and non-owned autos).

1.3 Workers Compensation Insurance and Employer's Liability. Contractor shall maintain workers compensation and employers liability insurance, and shall comply with Idaho Statutes regarding Worker's Compensation.

1.3.1 The Commercial Umbrella and/or employers liability limits shall not be less than \$500,000 each accident for bodily insurance by accident or \$500,000 each employee for bodily injury by disease.

Additional Requirements:

State of Idaho as Additional Insured: The liability insurance coverage required for performance of the Contract shall include the State of Idaho, the (agency) and its divisions, officers and employees as additional insured, but only with respect to the Contractor's activities to be performed under this Contract.

Notice of Cancellation or Change: The Contractor shall ensure that all policies of insurance are endorsed to read that there shall be no cancellation, material change, potential exhaustion of aggregate limits or intent not to renew insurance coverage(s) without thirty (30) days prior written notice from the Contractor or its insurer to the Division of Purchasing.

Contractor shall further ensure that all policies of insurance are endorsed to read that any failure to comply with the reporting provisions of this insurance, except for the potential exhaustion of aggregate limits, shall not affect the coverage(s) provided to the State of Idaho, and its divisions, officers and employees.

9: All manual bid submissions must include: One (1) copy of the bidder offer in electronic form (CD), either in Word or Excel. Format must be the same as the manually submitted bid. Electronic version must NOT be password protected or locked in any way.

10: Quantities given are estimated for bidding purposes only. Actual quantities ordered may vary. The State does not guarantee and shall not be held liable for the estimated quantities in the solicitation.

11: Contact for this Solicitation is the "Buyer" identified on Page 1 of the Solicitation. Bidders submitting manual responses must contact the Idaho Division of Purchasing at 208-327-7465 for Manual Bid Submission Instructions and the Solicitation Signature page form. Bids submitted without the signature page form will be found non-responsive and will not be considered.

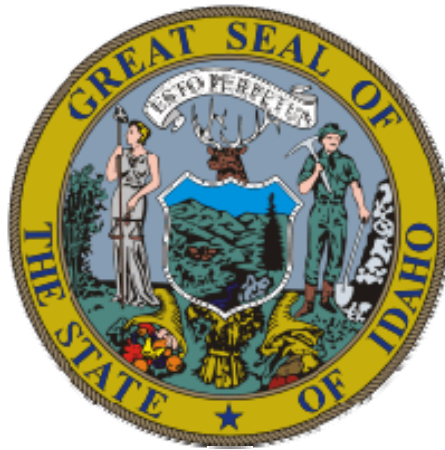
12: Award will be based on a Point Method of Award to the bidder(s) receiving the highest total points.

Solicitation Closes In: 42 Days 1 Hours 1 minutes 48 seconds

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Marketplace Account Number: P0000000174 UserID: idvendor Company: Idaho Division of Purchasing



STATE OF IDAHO

Department of Administration, Division of Purchasing

for

State Department of Education

REQUEST FOR PROPOSAL (RFP)02449

Idaho Students Come First Mobile Computing Initiative

Issue Date April 11, 2012

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1. RFP Administrative Information

RFP Title:	Idaho Students Come First Mobile Computing Initiative
RFP Lead:	Mark Little, CPPO CPM State Purchasing Manager Mark.Little@adm.idaho.gov Fax: 208.327.7320
Pre-Proposal Conference:	April 23, 2012 at 9:00 a.m. MT
Location:	Idaho Transportation Department East Annex Conference Room 3293 Jordan Street Boise, Idaho 83703
Deadline To Receive Questions:	Monday, April 30, 2012
RFP Closing Date:	See IPRO Header Document
RFP Opening Date:	10:30 a.m. Mountain Time the following work day after closing.
Interviews	Week of June 11, 2012 (tentatively)
Initial Term of Contract and Renewals:	(8) (Eight) years. Upon mutual agreement, the contract ("Master Agreement") may be extended or amended. The total contract term, including all extensions, may not exceed (16) (Sixteen) years. Within the initial term, there will be Lease Schedules initiated which will be no more than four (4) years in length.

1.1 Purpose:

The Idaho State Department of Education (SDE) is seeking a response from interested Original Equipment Manufacturers (OEMs) regarding the implementation of a managed service that will operationalize portions of the SDE's Students Come First reforms.

The Successful OEM will have the capabilities and willingness to partner with Idaho on this historic endeavor. The span of services will include:

- Leasing mobile computing Devices (Device) to the SDE while maintaining and upgrading the operating system (and BIOS as necessary)
- Managing the deployment, asset tracking, help desk support, imaging
- Managing the software loaded on each Device
- Deploying and managing the leased wireless infrastructure
- Professional development at multiple levels
- Project management

The SDE recognizes that not all OEMs who will potentially submit proposals sell or work directly with purchasing entities; and may choose to work with other partners to fulfill the requirements of this RFP. To that end, and as described in **Section 3.9.4.4**, below, the OEM submitting a proposal must describe how it will use subcontractors and local resources if awarded the contract.

- 1.2 A non-mandatory pre-proposal conference will be held at the location and time as indicated in **Section 1** of this RFP. This will be your opportunity to ask questions, in person, with the Idaho State Department of Education (SDE) staff. All interested parties are invited to participate either by attending the conference or by an established call in number. **Those choosing to participate by phone must pre-register via e-mail with the RFP Lead to receive phone conferencing and meeting details. Offeror's are asked to register by April 18, 2012.** Offeror's are strongly encouraged to submit questions to the RFP Lead prior to the pre-proposal conference. Any oral answers given by the State during the pre-proposal conference are unofficial, and will not be binding on the State. Conference attendance is at the participant's own expense.
- 1.3 Questions must be submitted, in writing, to the RFP Lead, by the date and time noted above, in order to be considered. Written questions must be submitted using **Attachment 1, Offeror Questions, and sent via e-mail to the RFP Lead.** Official answers to all written questions will be posted on the state's eProcurement System as an amendment to this RFP.

Any questions regarding the State of Idaho Standard Contract Terms and Conditions found at <http://adm.idaho.gov/purchasing/purchasingrules.html> and/or Special Terms and Conditions (See Appendix E) must ALSO be submitted in writing, using Attachment 1, Offeror Questions, by the deadline to receive questions. The State will not consider proposed modifications to these requirements after the date and time set for receipt of questions.

Proposals which qualify the offer based upon the State accepting other terms and conditions **not found in the RFP or which take exception to the State's terms and conditions**, will be found

non-responsive, and no further consideration of the proposal will be given.

1.4 Overview - Students Come First:

Students Come First is a comprehensive reform package that passed the Idaho Legislature in 2011. Students Come First will educate more students at a higher level with limited resources, in part by unprecedented integration of technology in Idaho's public education system. No matter where a child lives in Idaho, they will have access to the best educational opportunities, including the highest quality instruction and highly effective teachers. Every student will learn in a 21st Century classroom not limited by walls, bell schedules, school calendars, or geography. When they graduate from high school, they will be prepared to go on to post-secondary education or the workforce, without the need for remediation.

The Students Come First laws include funding over the next four years and beyond to deploy a managed service, where high school teachers and students will have access to one-to-one Devices, wireless connectivity and support. A one-to-one school is a school that has established a complete one-to-one ratio of total number of mobile computing Devices available to the total number of teachers *and* students in that school. Through this ratio, the school ensures every student and teacher has immediate, reliable access to mobile computing technology and the Internet throughout the school day and that the computing Device is mobile so it can move easily from classroom to classroom, as needed.

The following are components for a successful one-to-one school or program:

- School leaders create a shared vision for the entire school based on pedagogical goals and best practices for technology integration and continuous learning.
- Teachers integrate the use of the mobile computing Devices into lesson plans and use effective methods to deliver instruction to all students through this technology.
- Students use mobile Devices before, during, and after instruction for a majority of learning that takes place during the school day.
- School leaders or educators must have the ability to customize a Device or the Device's software to meet an individual student's needs.
- Students and teachers have access to the Internet anywhere in the school.
- Teachers use technology to fully engage every student every day in real-world learning opportunities that ensure students understand the connection between schoolwork and future college or career opportunities.
- School leaders conduct relevant, individual, consistent, and systematic professional development frequently throughout the school year.
- District leaders cultivate and develop digital citizenship for their students by adopting standards of appropriate and responsible behavior regarding the use of technology while in school and outside of school.
- District leaders adopt an Acceptable Use Policy that addresses how students, teachers and other staff should utilize technology in the most effective and efficient manner.

- District and building leaders engage parents and families as they work to integrate technology in student learning. This may include but is not limited to hosting family orientations, ensuring parents are represented on technology advisory committees, or providing information via district websites and handbooks.

Idaho's goal of one-to-one is to move beyond using technology to substitute, or augment instructional tools, to redefining the classroom experience to allow for the creation of new practices previously inconceivable.

Under Senate Bill 1184, a Technology Task Force was formed to help implement the technology components of Students Come First. Specifically, the task force was asked to study and develop plans for the one-to-one mobile computing Devices in high schools, the online credit requirement, the necessary professional development for teachers, and other topics determined by the task force chairman. The Task Force was made up of classroom teachers, parents, principals, superintendents, school board trustees, legislators, business managers, technology directors and representatives of the business community. Eleven positions on the task force were appointed by educational stakeholder groups as well as the Idaho Legislature and the Office of the Governor.

The Task Force unanimously approved 47 recommendations to the Idaho Legislature, which were developed over the course of seven months of meetings and deliberations, which included testimony of guest experts, research, surveys, and site visits to education technology programs across the country. Highlights of the recommendations approved by the Task Force include:

- The state phase in the one-to-one mobile computing Devices to one-third of high schools at a time, beginning in fall 2013. High school teachers will still receive Devices in fall 2012.
- The State should procure a laptop as the mobile computing Device.
- If local school boards determine the Device will be taken home, all schools provide parent trainings multiple times throughout the year and that attendance is required at one training before the Device is taken home.
- The State increase the amount of professional development allowed in school calendars.
- The State should require Idaho's colleges of education to ensure pre-service students learn how to integrate technology in the classroom before becoming teachers.

To view the full, written report of the Technology Task Force, please visit

<http://studentscomefirst.org/docs/Technology%20Task%20Force%20Summary%20Report%20-%20Final.pdf>

All interested suppliers are advised that a voter referendum, "Proposition 3" will be on the Idaho ballot in November 2012. Proposition 3 will ask the voters to "approve or reject legislation amending school district funding, requiring provisions of computing devices and online courses for high school graduation." The results of this referendum could affect funding for the Mobile Computing Initiative.

2. INSTRUCTIONS FOR SUBMISSION OF PROPOSALS

- 2.1** The proposal must be submitted with a State supplied signature page, located on the IPRO solicitation page as an attachment, which must contain an **ORIGINAL HANDWRITTEN** signature executed in **INK** and be returned with the relevant Solicitation documents. **PHOTOCOPIED SIGNATURES** or **FACSIMILE SIGNATURES** are **NOT ACCEPTABLE (and will result in a finding that your proposal is non-responsive)**.
- 2.1.1 The proposals must be addressed to the RFP Lead and clearly marked “**PROPOSAL – RFP02449 Idaho Students Come First Mobile Computing Initiative**”
- 2.1.2 Each proposal must be submitted in one (1) original with five (5) copies of the Business and Scope of Work Proposal and one (1) original and one (1) copy of the Cost Proposal.
- 2.1.3 Offeror’s must also submit one (1) electronic copy of the proposal on CD or USB Device. Word or Excel format is required (the only exception is for financials or brochures). The format and content must be the same as the manually submitted proposal. The electronic version must NOT be password protected or locked in any way.
- 2.1.4 If your proposal contains trade secret information which you have identified, also submit a redacted copy (in electronic format, with the word “redacted” in the file name) of the Business and Scope of Work Proposal with all trade secret information removed or blacked out; as well as a separate document containing a complete list (per the instructions in **Section 3.11**, below) of all trade secret information which was removed/blacked out in the redacted copy.
- 2.1.5 The Business and Scope of Work Proposal must be sealed, identified Business and Scope of Work Proposal – RFP02449 Idaho Students Come First Mobile Computing Initiative and include the required cover letter (See **Section 3.3**, below).
- 2.1.6 The Cost Proposal must be separately sealed, identified “Cost Portion of Proposal – RFP02449 Idaho Students Come First Mobile Computing Initiative.” Cost Proposals must be submitted on **Attachment B**, Cost Proposal.”
- 2.2** Proposals should be submitted on the most favorable terms from both a price and technical standpoint which offerors can propose; as negotiations, discussions and best and final offers may not occur.

3. PROPOSAL FORMAT

3.1 These instructions describe the format to be used when submitting a proposal. The format is designed to ensure a complete submission of information necessary for an equitable analysis and evaluation of submitted proposals. There is no intent to limit the content of proposals.

3.2 Evaluation Codes:

3.2.1 (M) Mandatory Specification or Requirement - failure to comply with any mandatory specification or requirement may render Offeror's proposal non-responsive and no further evaluation will occur.

3.2.2 (ME) Mandatory and Evaluated Specification - failure to comply may render Offeror's proposal non-responsive and no further evaluation will occur. Offeror is required to respond to this specification with a statement outlining its understanding and how it will comply. Points will be awarded based on predetermined criteria. The State reserves the right to seek clarification on any M or ME requirement.

3.2.3 (E) Evaluated Specification - a response is desired and points will be awarded based on predetermined criteria. If not available, respond with "Not Available" or other response that identifies Offeror's ability or inability to supply the item or service. Failure to respond will result in zero (0) points awarded for the specification.

3.3 (M) Cover Letter: The Business and Scope of Work Proposal must include a cover letter on official letterhead of the Offeror; with the Offeror's name, mailing address, telephone number, facsimile number, e-mail address, and name of Offeror's authorized signer. The cover letter must identify the RFP Title and number, and must be signed, in ink, by an individual authorized to commit the Offeror to the work proposed. In addition, the cover letter must include:

3.3.1 Identification of the Offeror's corporate or other legal entity status. Offeror's must include their tax identification number. The Offeror must be a legal entity with the legal right to contract.

3.3.2 A statement indicating the Offeror's acceptance of and willingness to comply with the requirements of the RFP and attachments, including but not limited to the State of Idaho Standard Contract Terms and Conditions and any Special Terms and Conditions included in Appendix E. <http://adm.idaho.gov/purchasing/purchasingrules.html>

3.3.3 A statement of the Offeror's compliance with affirmative action and equal employment regulations.

3.3.4 A statement that Offeror has not employed any company or person other than a bona fide employee working solely for the Offeror or a company regularly employed as its marketing agent to solicit or secure this contract, and that it has not paid or agreed to pay any company or person, other than a bona fide employee working solely for the contractor or a company regularly employed by the contractor as its marketing agent, any fee, commission, percentage, brokerage fee, gifts or any other consideration contingent upon or resulting from the award of this contract. The Offeror must affirm its understanding and agreement that for breach or violation of this term, the State has the right to annul the contract without liability or, in its discretion, to deduct from the contract price the amount of any such fee, commission, percentage, brokerage fee, gifts or contingencies.

- Provide Dunn and Bradstreet number (DUNS)
- Provide Service Provider Identification Number (SPIN)

3.3.5 A statement naming the firms and/or staff responsible for writing the proposal.

3.3.6 A statement that Offeror is not currently suspended, debarred or otherwise excluded from federal or State procurement and non-procurement programs. Vendor information is available on the Internet at: <http://epls.arnet.gov>

3.3.7 A statement affirming the proposal will be firm and binding for ninety (90) days from the proposal opening date.

3.3.8 A statement, by submitting its proposal, that the Offeror warrants that any contract resulting from this Solicitation is subject to Executive Order 2009-10 [http://gov.idaho.gov/mediacenter/execorders/eo09/eo_2009_10.html]; it does not knowingly hire or engage any illegal aliens or persons not authorized to work in the United States; it takes steps to verify that it does not hire or engage any illegal aliens or persons not authorized to work in the United States; and that any misrepresentation in this regard or persons not authorized to work in the United States constitutes a material breach and will be cause for the imposition of monetary penalties up to five percent (5%) of the contract price, per violation, and/or termination of its contract.

3.4 (M) Executive Summary: Include an executive summary in the Business and Scope of Work Proposal providing a condensed overview of the contents of the Business and Scope of Work Proposal demonstrating an understanding of the services to be performed.

Offerors should present their understanding of the magnitude and parameters of the Project, the objectives and the intended results. Offerors should describe their understanding of the solution and services as requested by the Department. Offerors should summarize how their proposal meets the requirements of this RFP and why the Offeror is best qualified to perform the work required, using quantifiable and verifiable information.

3.5 Business and Scope of Work Proposal:

The Scope of Work section of the Proposal will include the Offeror's response to the service requirements described in **Section 4**.

3.6 (M) Response to Service Requirements

In response to **Section 4** requirements, the Offeror must:

3.6.1 Include a table of contents in the Scope of Work Proposal identifying the contents of each section, including page numbers of major subsections.

3.6.2 Provide a positive statement describing how the proposed equipment and services comply with the requirements detailed in **Section 4**, Scope of Work. These statements must specifically and completely address the RFP requirements; simply referring to enclosed literature is not acceptable.

3.6.3 As a convenience and courtesy to the evaluators and readers, each Offeror is required to format this section of its proposal such that the original RFP Section 4 language provisions and numbering are directly quoted and included in the proposal, followed respectively by the Offeror's response to each provision in a formatting manner which makes the original language and Offeror's response easy to distinguish and read. A format similar to the example below is preferred.

Example:

Item #	RFP Requirement	<Offeror's Name> Response
X.X.X	Section Title	
	Section Language	Offeror's Response

The Offeror has the option to provide additional information regarding enhancements or other marketing-type material it believes relevant to the SCF Initiative. Such information must be clearly identified as supplemental or marketing material and be appended to Offeror's proposal.

3.7 (M) Solution Specifications Summary

In this section of the Scope of Work Proposal, the Offeror must, in addition to the detailed response required, complete the Specifications Summary Worksheet located in **Appendix H**. All required information must be provided on **Appendix H**. Additional summary information may be added if the minimum information specified on the form is provided first. Information provided in **Appendix H** must support your response to **Section 4** Requirements, detailed below.

3.8 (ME) Cost Proposal:

Provide your fully burdened fixed "Cost per Device per Year" on **Appendix B**, Cost Schedule A.

This includes the following Cost Schedules:

- Cost Schedule A – Solution Cost (Options A and B)
- Cost Schedule B – Optional Additional Items

3.8.1 Use the format established in **Appendix B** to respond to the Cost Proposal of this RFP, and identify it as **Appendix B** - Cost Proposal and Billing Procedure. Altering the format may cause the Cost Proposal to be found non-responsive.

3.8.2 The Offeror must complete, at a minimum, BOTH Option A and Option B, contained on Cost Schedule A "Solution Cost," in **Appendix B**.

3.8.3 All significant elements of the Offeror's proposal must be itemized, although the Offeror need not indicate the discrete cost of each item.

- 3.8.4 It is the SDE's intent to maximize its reimbursement from the federal E-rate program. As such, Offeror should develop its proposal in a way to maximize the discounts for funding available through the federal E-rate program. The Successful Offeror shall assist the SDE in identifying eligible costs and in making application for such discounts. The amount in the Cost Proposal shall be inclusive of all E-Rate monies. SDE reserves the right to retain any E-rate funds received and apply those funds to the resulting contract, effectively reducing the contract amount by any E-rate reimbursements (See **Section 4.13**, below).
- 3.8.5 Offeror's Cost must be fully burdened to include all expenses associated with providing the hardware, software and services as described in this RFP (FOB Destination applicable school site, unpacking Devices, removal of packaging materials from site): leasing of the Devices while maintaining and upgrading the operating system and BIOS as necessary, managing the deployment, asset tracking, help desk support and imaging, providing and managing the software loaded on each device, training, deploying and managing the leased wireless infrastructure, providing professional development at multiple levels, and project management as described in this RFP. The fully burdened cost includes all operating and personnel costs such as (but not limited to) overhead, salaries, administrative expenses, profit, supplies, routine upgrades, maintenance, tech support, replacement, travel/per diem for tech support, training, install, any and all tax liability (including any applicable property taxes) incurred as a result of providing the services and equipment under this RFP.
- 3.8.6 Use the format established in **Appendix B** as Cost Schedule B to respond with cost proposals for additional optional items. Optional items offered on Cost Schedule B will not be evaluated.
- 3.8.7 Offerors are advised that submission of additional information in support of the Cost Schedules is strongly preferred by the SDE to the extent that such information will assist in evaluating the reasonableness and rationale supporting the costs.
- 3.8.8 While the State seeks to best outline options for local control through Cost Schedule B, only Cost Schedule A will be considered when evaluating and awarding cost points for this RFP.

3.9 Offeror Qualifications: The Offeror Qualifications section of the Proposal must consist of the following subsections (instructions for each of the four sections are provided below):

- **Financial Statements**
- **Office Location**
- **Contract Performance**
- **Organization and Staffing**

3.9.1 (ME) Financial Statements: Provide a current D&B Comprehensive Insight Plus credit report or current Experian ProfilePlus report, and the appropriate NAICS code or SIC code (<http://www.census.gov/cgi-bin/sssd/naics/naicsrch?chart=2007>).

- The Offeror should identify with particularity any information on the Credit Report that it considers "Trade Secret" or "Confidential," as described in

Section 3.11, below. The information will be held in confidence to the extent that the law allows.

- Credit reports must be for the exact organization submitting the proposal in order to be scored. The credit report cannot be combined or consolidated with the information from any other entity. Proposals which do not meet this requirement will receive a score of zero (no points) for this **Section 3.9.1**.
- The State will evaluate the credit information provided to answer the following question:
 - How well does management control expenses and manage resources?

3.9.2 (M) Office Location: The Successful Vendor must establish a staffed, physical point of presence in Idaho (at least one in Boise, Idaho, at a minimum) within 30 calendar days after contract award. Explain how you will comply with this requirement.

3.9.3 (M) Contract Performance: If the Offeror, or any proposed subcontractor, has had a contract terminated for default during the past three years, all such instances must be described as required below. Termination for default is defined as notice to stop performance due to the Offeror's nonperformance or poor performance.

Offerors must submit full details of all terminations for default experienced by the Offeror during the past three years, including the other party's name, address and telephone number. The response to this subsection must present the Offeror's position on the matter.

If no such terminations for default have been experienced in the past three years, so declare.

If at any time during the past three years, the Offeror has had a contract terminated for convenience, non-performance, non-allocation of funds, or any other reason, which termination occurred before completion of all obligations under the initial contract provisions, describe fully all such terminations including the name and address of the other contracting party and the circumstances surrounding the termination.

If no such early terminations have occurred in the past three years, so declare.

3.9.4 Organization and Staffing: Describe your qualifications to successfully complete the requirements of the RFP by providing a detailed response to ALL of the following:

3.9.4.1 (ME) Qualifications of Personnel: An in-state experienced, qualified, and effective project team will be identified and provided by each Offeror. Provide resumes for all employees who will be managing and/or directly providing services under the contract. For positions that are not filled, a position description (including requisite qualifications/experience) shall be provided. Each offeror must also complete and submit the form attached as **Appendix G**, for its senior staff who would be assigned to this Project, in order to demonstrate its staff's experience with projects similar to this one. At a minimum, the Successful Offeror will maintain a dedicated in-state management team for the length of the project made up of a Senior VP Level Client Relationship Manager (CRM), a Project Manager, Support Manager, Professional Development Manager, six (6) Curriculum Instructional Specialists, a Technical Engineer, two (2) Technical/Infrastructure Training Resources and one (1) administrative support

staff.

3.9.4.2 **(ME)** In order for the SDE to feel confident with the Successful Offeror it is important that we understand the Offeror's corporate culture. A project of this scale and complexity will require the Successful Offeror to be nimble, knowledgeable, available and empowered. It is critical that the Successful Offeror's Idaho-based team have the authority to identify problems or issues and address them quickly and creatively. Describe to what extent the Offeror's Idaho-based Client Relationship Manager (CRM) will be empowered to authorize and execute change orders, make decisions, engage additional resources and execute on creative solutions to unusual or unforeseen problems.

3.9.4.3 **(M)** Offeror must provide a detailed description of its project staffing plan for all phases and tasks (any proposed subcontractors must be clearly identified in the project staffing plan); as well as an organizational chart clearly showing the structure of the Idaho team and the upstream reporting structure of the organization. The chart must accurately portray the positions, title and role in the project, including responsibilities. It is our desire that this team be entirely dedicated to the Idaho project. If any personnel are assigned to other customers, territories or markets those must be clearly noted on the chart.

Offeror must provide a flowchart outlining its change order process and any thresholds for escalation and approval above the CRM of the Idaho-based team

3.9.4.4 **(M)** Subcontractors: The Students Come First Initiative will involve schools throughout the state; and there is an expectation that local resources will assist the successful OEM in fulfilling the Students Come First expectations. Explain how you will use local resources, if awarded the Contract. Local resources can be value added resellers (VARs) or other subcontractors. Describe the extent to which subcontractors will be used to comply with contract requirements and to meet the expectation that local resources are involved in fulfillment of the resulting contract. Include each position providing service, and provide a detailed description of how the subcontractors are anticipated to be involved under the contract. Include a description of how the Offeror will ensure that all subcontractors and their employees will meet all Business and Scope of Work requirements. Offerors must disclose the location of the subcontractor's business office and the location(s) where the work will be performed (if on-site at the Project locations identify the regions or School Districts subcontractors will serve). If the Offeror utilizes any entity other than the entity submitting the proposal to provide any of the services required by this RFP, the relationship between the two entities is considered that of a contractor-subcontractor for the purpose of this section, regardless of whether a relationship is based on an actual written contract between the two. The State reserves the right to require that the Successful Offeror remove/replace any subcontractors whose performance or other activities under the contract are deemed by the State to be unsatisfactory.

3.9.4.5 **(ME)** If subcontractors will be used to fulfill the roles described in Section 3.9.4.1, you must provide the information required in Section 3.9.4.1 (resumes, **Appendix G**, etc.) for all subcontractors/subcontractor personnel. If subcontractors are included in your proposal, this **Section 3.9.4.5** will be evaluated and scored as part of your response to **Section 3.9.4.1**.

- 3.9.4.6 **(ME)** Describe the extent to which Offeror is willing to collaborate with the Idaho Department of Education in the implementation of this managed service.

3.9.5 References and Offeror Experience

- 3.9.5.1 **(ME)** Provide three completed reference questionnaires, as instructed on **Attachment 2**, Reference Questionnaire. References must be submitted on the attached form, and must be received at the Division of Purchasing directly from the reference, prior to the Closing Date and Time.
- 3.9.5.2 **(ME)** Complete and return **Appendix F**, "Offeror Experience with Similar Projects."

3.10 (M) Acknowledgement of Amendments: If the RFP is amended, the Offeror must acknowledge each amendment with a signature on the acknowledgement form provided with each amendment. Failure to return a signed copy of each amendment acknowledgement form with the proposal may result in the proposal being found non-responsive. IDAPA 38.05.01.52.

3.11 (M) Trade Secrets: Paragraph 32 of the Solicitation Instructions to Vendors describes trade secrets to *"...include a formula, pattern, compilation, program, computer program, device, method, technique or process that derives economic value, actual or potential, from not being generally known to, and not being readily ascertainable by proper means by other persons and is subject to the efforts that are reasonable under the circumstances to maintain its secrecy."* In addition to marking each page of the document with a trade secret notation (as applicable; and as provided in Paragraph 32 of the Solicitation Instructions to Vendors), offerors must also:

3.11.1 Identify with particularity the precise text, illustration, or other information contained within each page marked "trade secret" (it is not sufficient to simply mark the entire page). The specific information you deem "trade secret" within each noted page must be highlighted, italicized, identified by asterisks, contained within a text border, or otherwise clearly delineated from other text/information and specifically identified as a "trade secret."

3.11.2 Provide a separate document entitled "List of Redacted Trade Secret Information," which provides a succinct list of all trade secret information noted in your proposal; listed in the order it appears in your submittal documents, identified by Page#, Section#/Paragraph#, Title of Section/Paragraph, specific portions of text/illustrations; or in a manner otherwise sufficient to allow the state's procurement personnel to determine the precise text/material subject to the notation.

If you fail to follow the RFP instructions as they relate to the identification of trade secret information; or to otherwise identify trade secret information with particularity, your trade secret notation(s) may not be honored.

4. SCOPE OF WORK

Use this proposal outline as part of your response to the RFP, and identify it as **Appendix A –Scope of Work**. Keep in mind, the evaluators will be scoring your proposal based on the methodologies proposed and the completeness of the response to each item listed below.

The intent of this RFP is to procure a solution which includes, but is not limited to: leasing Mobile Computing Devices while maintaining and upgrading the operating system and BIOS as necessary; managing the deployment, asset tracking, help desk support and imaging; providing and managing the software loaded on each Device; deploying and managing the leased wireless infrastructure; providing professional development at multiple levels; project management; working with the SDE and / or its vendors or contractors, school districts and other related parties to successfully implement Idaho's Student Comes First Mobile Computing Initiative.

4.1 (M) Offeror Response to Service Specifications and Requirements

Section 4 represents the Idaho State Department of Education's specifications and requirements for its Students Come First Mobile Computing Initiative. It also includes the information required to be supplied by the Offeror as part of its response to this proposal. For each section or subsection in **Section 4**, the Offeror must respond appropriately directly below each paragraph. Failure of the Offeror to complete the required information as specified in each of the bullets below may result in the Offeror's proposal not achieving its maximum scoring potential during the evaluation process or deem them unresponsive.

- The appropriate response to some requirements may simply be for the Offeror to provide written acknowledgement and to agree to comply fully with the stated requirement.
- More typically, the Offeror must specify and describe how its solution meets or exceeds the requirements.
- Each Offeror must also specify, describe and clarify its proposal's characteristics and strengths as well as any weaknesses or limiting factors.
- Remember, your responses to requirements designated as E or ME will be scored.

Additional instructions are in **Section 3.6**, above, "Response to Service Requirements."

4.2 (M) Original Equipment Manufacturer (OEM) Requirement

Provide documentary evidence of your status as an Original Equipment Manufacturer (OEM) of Mobile Computing Devices. You must be the OEM of the Device offered in order to respond to this RFP (See **Sections 1.1** and **3.9.4.4**, above, pertaining to the use of subcontractors).

4.3 Services Provided By Other Entities

- Connectivity and adequate bandwidth to each school building – The State's existing Idaho Education Network (IEN) administered by the Idaho Department of Administration, ensures connectivity and Internet service to every school district's wide area network (WAN) internet aggregation point. The responsibility for distributing the IEN provided bandwidth to each building across the district WAN is the responsibility of the district. The amount of bandwidth provided to each district ensures that a reasonable, adequate bandwidth is available to each participating school building. All districts currently intending to participate have 3 Mbs-equivalent or better connections from IEN or another ISP of their choosing. Additional information about the IEN is included on the web at <http://www.iен.idaho.gov>.

- The IEN provides statewide services to schools, including advice and consultation on configurations, network environments and optimization of school connections. Some technical support is also available for sites that need onsite technical advice and assistance, but this is not the IEN's focus.
- Professional Development – The Idaho State Department of Education has developed a statewide strategy to provide professional development and support the leadership of teachers in the integration of education technology into teaching and learning. Based on this strategy and assessed needs, the SDE has designed and provided a comprehensive framework for teacher leadership and development in integrating technology. Delivery may utilize an array of existing resources and relationships in Idaho. Beyond the scope of this Request for Proposal, a variety of resources will be utilized to meet the identified needs. However, in support of, or in complement to, the activities that may be undertaken by the SDE, the Offeror shall describe its interest, capacity and approach for providing resources, services or consultation on professional development and technology integration.
- Content, Assessment, and Integration – Idaho is a “local control” state with regard to curriculum and selection of instructional materials. While the State sets standards for what children should know and be able to do at the end of each grade level, local school units adopt curricular materials to meet these standards, and classroom teachers are given the academic freedom to design lesson plans. Although the Offeror may include options for services regarding content, assessment tools and other materials, any such services should be premised on Idaho's system of locally developed and selected curriculum, instruction and assessment.
- Program Evaluation and Assessment – The Idaho State Department of Education will make provision outside the scope of this Request for Proposal for disinterested analysis and evaluation of the impact and success of the Students Come First reforms. The Offeror shall be prepared to supply its required reports and documents in a time, manner and format specified by the SDE that will enable adequate evaluation.

4.4 Participation by Schools

All Idaho high schools are eligible to participate in the program (this program includes 9th grade students enrolled in a state-funded “Junior High School”). It is estimated that two hundred thirty-nine (239) Idaho schools enroll high-school-age students. Many of these schools are small and rural. Since Idaho is a strong “local control” state, each of Idaho's local school units, organized on a municipal or regional basis, has a locally elected school board with general statutory responsibility for policy and operational oversight of each school.

4.4.1 (M) Opt-in

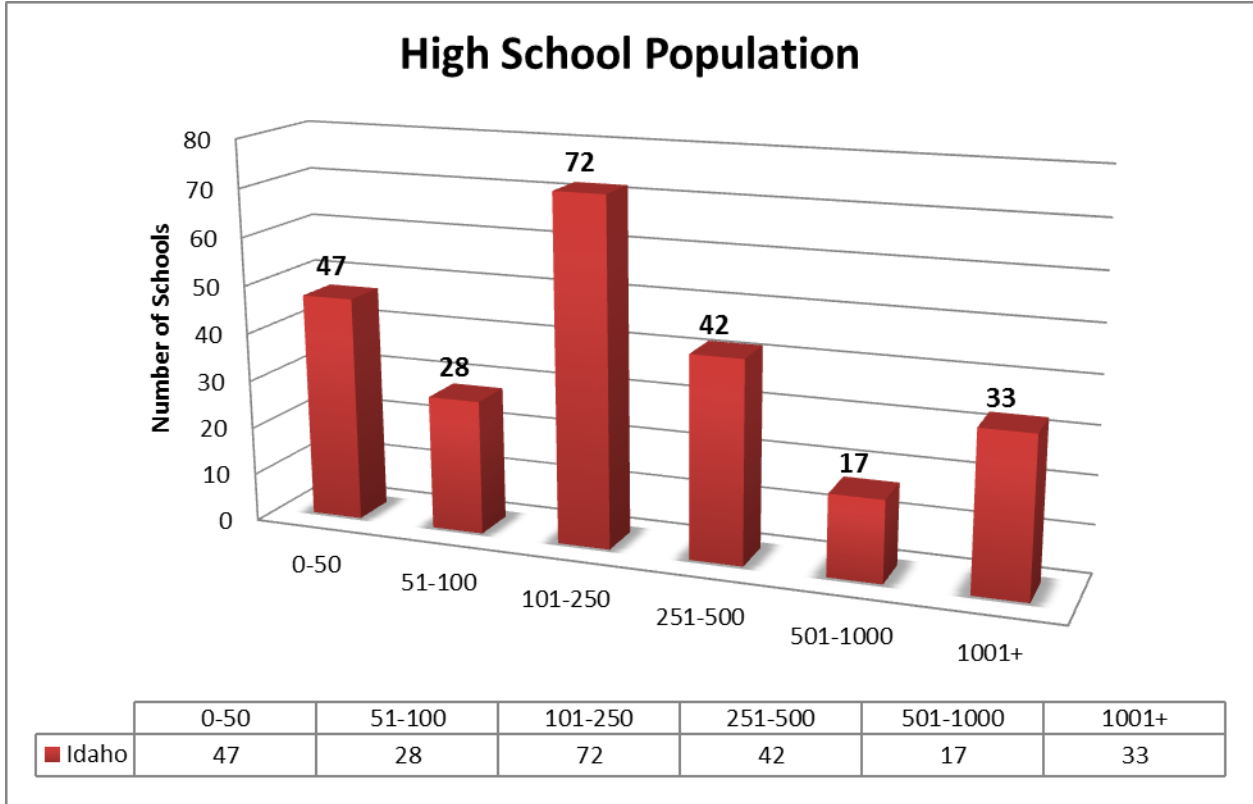
While it is expected that the vast majority of Idaho schools will participate in the program, schools will do so on an opt-in basis. Schools that do not opt-in initially will retain the right to opt-in at a future date. The SDE will require a formal statement of intent from local school units if they wish to participate. Schools that opt-in at a later date would be deployed as agreed to in a revised deployment schedule. Provide written confirmation that you understand this opt-in provision and will comply.

4.4.2 (M) School Sites

As an aid to the Offeror, Chart A is included in the RFP to depict the approximate distribution of students by school size. A more detailed summary of the eligible schools

characteristics can be found in **Attachment 4**. Confirm that your solution has taken into account the approximate distribution of students by school size, and that you understand this data is only an approximation.

NOTE: Offeror's should not solely rely on the data contained in **Chart A** or **Attachment 4** for detailed planning or cost estimates. Data contained in **Attachment 4** is school enrollment data for school year 2011-2012 and does not contemplate enrollment growth.



**average of 360 9th-12th grade students/school*

CHART A – High School Population

4.4.3 (M) Anticipated Deployment Schedule

For the anticipated deployment schedule see **Table A**, below. In the event that the State revenue fluctuates it is conceivable that this schedule might be accelerated or extended accordingly. Confirm your ability to meet this anticipated deployment schedule.

Target audience	Begin Date	Fully Deployed
All High School Teachers, Administrators, and Tech Directors (regardless of cohort group)	July 1, 2012	October 2012
First cohort 1/3 High Schools	July 1, 2013	August 2013
Second cohort 1/3 High Schools	July 1, 2014	August 2014
Final cohort 1/3 High Schools	July 1, 2015	August 2015
Wireless Infrastructure (All High Schools)	July 1, 2012	July 15, 2013

TABLE A – Anticipated Deployment Schedule

4.5 Personal Computing Device & Software Applications

A Mobile Computing Device (“Device”) will be provided for each participating High School student and teacher or other certified staff member at the High School level (9th – 12th grade) in Idaho.

4.5.1 Device Quantities

4.5.1.1 (M) Teachers and Staff

Each High School teacher, principal, vice principal, media specialist, counselor, and one High School technical director in each building will be equipped with a mobile computing Device (hereafter referred to as the “Teacher’s Device”). The Teacher’s Device will be the same as the Student’s Device and will include a docking station. The Teacher’s Device must satisfy educational, practical and functional goals in the classroom.

The teacher and staff estimates in Table B below represent the SDE’s best available projection.

High School Teacher and Staff Count Estimates	
Roles	Total
Teachers	5,976
Administrative	383
Tech. Directors	192
Total	6,551

**Administrative = Principals, Counselors & Media Specialists*

TABLE B – High School Teacher and Staff Count Estimates

Teacher counts for deployment purposes may slightly vary. Teacher counts allocated to each building will need to be adjusted to eliminate any possible duplicate counts, to adjust for full-time equivalents, and to determine more precisely the number and extent of teachers with multi-grade teaching assignments who work with High School students. Based on a methodology to be supplied by the SDE to the Successful Offeror, schools may be provided a Device for each teacher assigned full time to grades 9-12, and, in addition, be provided a stock of Devices to be assigned to other teachers on a pro-rated count. Confirm your ability to meet this requirement.

4.5.1.2 (M) Students

Each High School student will be equipped with a Mobile Computing Device. The educational requirement is a 1:1 ratio – one Device per student.

The estimated number of students is summarized in **Table C**, below. School Year 1 commences in August 2013. The actual numbers of Devices could be higher or lower based on a number of factors (e.g. students may move in and out of the state during the year). The Successful Offeror must be prepared for fluctuations; and provide Devices to meet variances, as they occur. Confirm your understanding of, and ability to meet this requirement.

High School Student Yearly Deployment Estimates			
Total	2013-14	2014-15	2015-16
Cohort 1	27,390	--	--
Cohort 2	--	27,938	--
Cohort 3	--	--	28,497
Total	27,390	55,328	83,825

TABLE C – High School Student Count Estimates

4.5.2 Device Requirements

4.5.2.1 (M) Device Connectivity

The Device must connect to the wireless network and must access the school's pre-existing local network and the Internet, either directly through the Idaho Education Network (IEN) or the local ISP wirelessly and through a wired connection (Ethernet) within the school, and wired or wireless broadband from home or other area outside the school.

Describe how your solution meets or exceeds this requirement.

*The Offeror must describe its connectivity solution in detail in **Section 4.6**, Network Connectivity and Infrastructure.*

4.5.2.2 (M) Device Portability

The Device will be carried conveniently and easily by students and teachers via a provided protective carrying case or some built-in carrying ability. If the solution is a

case, the case shall have a strap and storage compartments. The Device shall be lightweight. While the SDE will not mandate a specific maximum weight, as a guideline, the SDE would prefer a Device and its battery that weighs six pounds or less. In general, the lighter, the better.

Describe how your Device meets or exceeds this requirement.

4.5.2.3 (M) Device Durability

The Device must be highly durable and able to withstand reasonable and normal daily use by students. It is desirable that the Device shall be durable enough to withstand occasional mishaps—to resist hazards such as dust, dirt and spills and still function. It should also have parts that cannot be easily removed, tampered with, or broken.

Describe how your Device meets or exceeds this requirement.

4.5.2.4 (M) Device Power

The Device will come equipped with a battery(s) that will allow the Device to be used throughout a standard school day without being recharged. The battery shall have the ability to be recharged by the student at home or elsewhere, to charge in some type of multi-unit recharger at the school, and it shall have the ability to recharge in a time period equal to or less than overnight. The Device shall also be able to be powered by a standard electrical plug.

The Offeror is not required to provide charging capabilities for all deployed Devices. The Offeror must provide a program in which hot-swap batteries or charging stations are available in the event a student neglects to charge the device at home. The solution shall include electrical infrastructure if necessary. If schools choose not to allow students to take devices home, the school shall be responsible to purchase charging carts at the pricing in **APPENDIX B Cost Schedule B – Optional Items** and provide additional power or infrastructure.

The Offeror must specify the recharge time, electrical load, battery life and other relevant electrical specifications of its solution. When batteries no longer last a full school day, they will be replaced at the expense of the Offeror. This includes unlimited battery replacement as needed throughout the contract.

Describe how your solution meets or exceeds these requirements.

4.5.2.5 (M) Keyboard

The Device must have a physical keyboard (not virtual), standard-size, integrated into the device. The keyboard must be of sufficient size for high school-aged students and teachers to be able to utilize the Device for its intended purpose without discomfort.

Describe how your Device meets or exceeds this requirement.

4.5.2.6 (M) Screen

The Device must have a color screen of sufficient size and with good resolution, for the intended use. While the Idaho State Department of Education will not mandate a screen size, one of approximately 12 inches or more is desirable. In general, the higher the resolution, the better. The Offeror should keep in mind portability, size, weight, battery life and processing ability.

Describe how your Device meets or exceeds this requirement.

4.5.2.7 (M) Mouse Function

The Device must have a pointing device/capability that provides mouse functions.

Describe how your Device meets or exceeds this requirement.

4.5.2.8 (M) Audio

The Device must have built-in audio capabilities, including an audio-out capability that can be used within the classroom setting such that it is not disruptive to others. It should also include built-in audio-in.

Describe how your Device meets or exceeds this requirement.

4.5.2.9 (M) Video Out

The Device must have a VGA Connector. HDMI and VGA is preferred. If the Device only has an HDMI out the unit must include an adapter to connect to VGA.

Describe how your Device meets or exceeds this requirement.

4.5.2.10 (M) Size

The Device must fit on school desks in use in Idaho public High Schools and be easily carried by the average High School student.

Describe how your Device meets or exceeds this requirement.

4.5.2.11 (M) Ports

The Device must have additional ports for attachment of external devices. The Device must be able to utilize common peripherals for input and output (e.g., networked and stand-alone printers, digital cameras, digital video cameras, scanners, projectors, smart slates, interactive whiteboards, clickers, document cameras, etc.).

Describe how your Device meets or exceeds this requirement.

4.5.2.12 (M) Boot Time

A Device that starts and is ready for use quickly is highly desirable.

Specify the standard boot/start time for the offered Device.

4.5.2.13 (M) Upgrades

Upgrades to the Device during the term of the contract will be done at a time that the Idaho State Department of Education determines does not impact teaching and learning.

Confirm your understanding of this requirement.

4.5.2.14 (M) Ergonomics and UDL

The system and design will be one that can be used efficiently and comfortably with a minimum amount of fatigue or adverse physical effects. The Offeror must specify what ergonomic standards or guidelines it has adopted in its proposed design.

Consideration must be taken for implementing Universal Design for Learning (UDL) in

the Mobile Computing Initiative. At a minimum the three primary principles shall include: 1) provide multiple means of representation, 2) provide multiple means of action and expression, 3) provide multiple means of engagement. The Offeror must describe to what extent its proposed solution satisfies this requirement. More information can be found at: <http://www.udlcenter.org/aboutudl/udlguidelines>

4.5.2.15 (ME) Accessibility

It is the intent of the Idaho State Department of Education to purchase hardware and software that provide the highest degree of accessibility to all users, including users who may have an impairment that interferes with their use of the Device. The solution will have the capacity to interface with peripherals, software and assistive technologies used by students, teachers and others with visual, hearing, mobility, communication and/or cognitive impairments.

There must not be a need for complex and expensive adaptation and/or specialized design later to meet the needs of users. The design should communicate necessary information in as many different forms as possible (e.g., verbal, auditory, tactile, pictorial) to accommodate needs. It should be of appropriate size and should be operable in at least one mode for those with limited hand, arm, leg or trunk strength, flexibility and range of motion. Space should be provided for approach, reach, manipulation and use regardless of a user's body size, posture or mobility.

The Offeror must describe to what extent its proposed solution satisfies this requirement. This must include a description of whether and how the Device provides the functionality and/or the capability to interface with peripherals, software and assistive technologies for visual, hearing, mobility, communication and cognitive impairments. Describe any additional adaptive/assistive technologies your Device incorporates.

4.5.2.16 (M) Disposal

The Successful Offeror will ensure that no Devices or materials supplied by it are disposed of improperly in Idaho. The Offeror will ensure that associated hazardous constituents are kept out of solid waste and wastewater. Examples of possible hazardous constituents are: printed circuit boards, nickel cadmium batteries, and mercury-containing lamps for screen illumination.

4.5.3 Software and Function

4.5.3.1 (M) Software, Process and Governance

While it is not the intent to fundamentally change the Successful Offeror's cost structure the parties recognize that at a minimum annual changes to the state software image will be required. This process must include a joint meeting of the SDE, the Contractor and a panel of representatives from participating High Schools. The sum of the outcomes of this continuous improvement process will likely include the following actions and deliverables.

Baseline / Planning

- Standard Settings Review
- Define configurations
- Identify potential improvements

- Identify new software requirements
- Baseline features
- Baseline image components
- Baseline security settings

Build

- Build the baseline image
- Develop documentation
- Security templates
- System Policy settings
- Baseline image
- Support documentation

Stabilize

- Lab testing
- Conduct application compatibility training Conduct image maintenance and monitoring training Test results documentation and corrective actions Application compatibility results and recommendations Image maintenance and monitoring recommendations

Deploy

- Assist in pilot deployment
- Assist in deployment planning and execution Deployment plan Support deployment execution

Describe your approach, how it differs from the outline provided above, and what processes you will use to meet the requirements of this section.

4.5.3.2 (M) Applications

Offeror must include current and upgraded versions of the software through the term of the Agreement. This includes major and minor releases, not just patches, hot-fixes and service packs. The Idaho State Department of Education will consider licensed or open-source applications based on the ability to perform the functional requirements listed below.

Writing tools providing a minimum functionality:

- a. Word processing; composing essays, papers and reports; creating outlines; designing paper-based marketing materials, providing the ability to write, save, edit and spell check
- b. Research paper note taking and formatting citations for MLA, APA styles
- c. Dictionary and Thesaurus

- d. Publishing, page layout and graphics
- e. Communication: email, social networking, wiki and blog
- f. Access anywhere, anytime, intuitive, cloud-based, seamless collaboration tools
- g. Graphic organizer - mind mapping of ideas

Examples may include partial or complete functionality desired: Microsoft Office Professional, Adobe Pro – Digital School Collection, Endnote, Open Office, Libre, Abiword, Google Docs, Office 365, Eyeplorer, Visuwords, and LiLI Databases.

Mathematic tools providing a minimum functionality:

- a. Scientific Calculator - basic and advanced calculations/functions (including calculus)
- b. Spreadsheets
- c. Geometry
- d. Graphing
- e. Input and analyze data
- f. Visual representations of mathematics concepts
- g. Exploring real-life problems and finding solutions

Examples may include partial or complete functionality desired: Microsoft Office Professional – Excel, Geometer Sketchpad, Graphmatica, TI Inspire plus Vernier Probes, QT Plot, Autodesk - Autodesk 3ds Max, Autodesk Inventor, AutoCAD, Gizmos – Online Mathematics and Science Interactive Simulations, TI Connect, Geogbra – Open Source

Note: The Offeror's mobile computing device will not replace computer aided drafting, 3D modeling, engineering or professional GIS computer systems or labs, and is not required to have processing power to perform all of these functions. However, we recognize the importance and value of the scientific process and exploration and seek tools to support Science Technology Engineering and Math (STEM) curriculum.

Science tools providing a minimum functionality:

- a. Mapping software with layers and GPS
- b. Science simulations - interactive media virtual labs
- c. Use probes, action/consequence centered, provide multiple representations of the data
- d. Science data collection – manipulate, analyze and graph data

Examples may include partial or complete functionality desired: Logger Pro data-collection and analysis software, My World GIS Geographic Information System, Logger Pro data-collection and analysis software, Google Earth, Geographic Information

Systems, ArcGis Explorer Arc GIS Mapviewer, Arc GIS, Autocad, and Science - Fold It - Science Puzzles

Note: The Offeror's mobile computing device will not replace computer aided drafting, 3D modeling, engineering or professional GIS computer systems or labs, and is not required to have processing power to perform all of these functions. However, we recognize the importance and value of the scientific process and exploration and seek tools to support Science Technology Engineering and Math (STEM) curriculum.

Presentation and publishing tools providing a minimum functionality:

- a. Classroom multimedia presentations
- b. Desktop publishing industry standard
- c. Engaging graphics, animation, links
- d. Internet web site, blog and wiki authoring
- e. Multiple options for presentations and publishing
- f. Cloud-based, interactive, intuitive

Examples may include partial or complete functionality desired: Microsoft PowerPoint, Microsoft Publisher, Adobe InDesign, Illustrator, Dreamweaver, Google Docs, Open Office, Prezi, Edmodo, Glogster, Animoto, Wikki, and Inkscape

Information and organization management tools providing a minimum functionality:

- a. Calendar - schedules
- b. Collaboration - organize, manage, and share information
- c. Sharing tasks and assignments
- d. Mind mapping
- e. Bibliography – APA and MLA
- f. File storage and retrieval
- g. Note taking – tracking notes, details, thoughts
- h. Database function

Examples may include partial or complete functionality desired: Microsoft Office OneNote, Calendar, Noteshare Express, iCal, Inspiration, Freemind, Evernote, Google, Edmodo, Bubble Us, Pegby, Delicious, Moodle

Multimedia tools providing a minimum functionality:

- a. Multimedia productivity
- b. Graphic design and editing
- c. Photo design and editing
- d. Video design and editing
- e. Audio and music design and editing
- f. Movie design and editing
- g. Ability to create podcasts

Examples may include partial or complete functionality desired: Adobe Creative Suite Master Collection, Sketchup, Windows Live Movie Maker, Comic Life, Paint.net,

Pinnacle Studio, GIMP, Picasa, Garage Band, iMovie, iPhoto, and iTunes.

Internet tools providing a minimum functionality:

- a. Email communication
- b. Standard browser – search engine
- c. Security
- d. Bookmark sharing
- e. Plugins - ability to access and utilize multimedia and interactive content (streaming audio/video)

Examples may include partial or complete functionality desired: Adobe Reader, Flash and Shockwave, Internet Explorer, Cyberduck, Java, Mozilla, Firefox, Google Chrome, Safari, Diggo, Delicious.

Educational games providing a minimum functionality:

- a. Access to web-based educational games
- b. Simulations
- c. Remediation
- d. Virtual labs

Examples may include partial or complete functionality desired: Brain Pop, Study Island, Virtual Labs Bundle Sunburst, Democracy, Sim City, Typing Master, and Wolfquest.

Utility tools providing a minimum functionality:

- a. Backup files and bookmarks
- b. Multimedia utilities - codecs to play any kind of audio and/or video file
- c. Ability to produce screencast and podcast
- d. Screen monitoring solution
- e. Security
- f. Dictation
- g. Internet tracking
- h. Anti-Virus
- i. Anti-Spyware

Examples may include partial or complete functionality desired: Dynaware, Synchroneyes, Forefront Endpoint Protection, SuperAntispyware, Snagit, Dragon Naturally Speaking, Apple Remote Desktop, QuickTime ProPlayer, Dropbox, Adobe Reader, Real Player, and Audacity

Universal Design for Learning & Accessibility tools providing a minimum functionality:

- a. Text-to-speech
- b. Speech-to-text

- c. Adjust print size & magnifier
- d. Amplification
- e. Translation
- f. Tutorial reading and mathematics

Examples may include partial or complete functionality desired: Read Write Gold (text-to-speech), Read Outloud (text-to-speech), Kurzweil Firefly (text-to-speech), Zoomtext (text enlargement), Dragon Naturally Speaking (speech-to-text), Solo (Don Johnston), Word Q/SpeakQ (Mayer-Johnson), Rosetta Stone (Language Tutorials for ELL Students), Google Translator

Provide a list of the applications that you will provide with your solution, which meet or exceed the minimum functionality described in this Section.

While the Offeror is not required to provide educational content, please identify any applications or software offerings and describe how they will enhance the goals of the Students Come First Mobile Computing Initiative as well as adhering to Idaho's content standards, including the Common Core State Standards.

4.5.3.3 **(M) Collaboration**

Offeror's solution shall provide an online collaborative space that supports project-based learning and complies with the Family Education Rights and Privacy Act (FERPA). Some examples are OpenClass, Moodle, or Blackboard. It should allow for flexible grouping of users for any given project, such as users within a class, within a school or within the project. The solution should include sufficient measures to protect users' personal information and content. The collaborative space shall be accessible from both the Device and other internet-capable Devices of reasonable power and functionality. The solution should allow students to hand in assignments and teachers to hand out assignments and must integrate with the State's instructional learning management system (currently Schoolnet from Pearson).

For the collaboration space, Offeror shall provide a data storage area where data shall never be deleted except by the owner/administrator. If there is a storage limit, please identify the amount. Any teacher/student-created content should be able to be archived from the start date of the account creation until the district removes the account.

Describe how your solution meets this requirement.

4.5.3.4 **(M) Classroom Management Software**

The classroom management portion of the solution shall, at a minimum, be able to blank screens, disable Internet access, launch applications and offer chat capabilities between teacher and student computers, create lists of allowed and blocked websites, and remotely assist individual students on computers. The Offeror's solution shall use, as a default configuration, the roster information contained in Idaho statewide longitudinal data system called Idaho System for Educational Excellence (ISEE). The information in ISEE contains student-teacher linkages and unique IDs for every High School teacher and student across the State.

Describe how your solution meets this requirement.

The Offeror shall include separate pricing in **Appendix B**, Cost Schedule B – Optional Items, for essential classroom management capabilities such as the ability for teachers and or administrators to see all student screens in their class in real time share a teacher’s screen with all students, individual students, or a group of students. The ISEE contains student-teacher linkages for the purposes of class roster and shall be used as the primary mechanism for class grouping in order to alleviate or at least minimize the amount of time the teacher must re-enter this information.

4.5.3.5 (M) Interoperability

The Offeror solution shall be compatible with online content creation tools that utilize the content-editable HTML specification. Describe how you meet this requirement.

The solution must integrate with software supplied by the local school unit and the SDE. Below is a list of examples of such software; it is not an all-inclusive list and is subject to change.

Content delivery, remediation and assessment systems: Idaho Digital Learning Academy, Instructional Management Systems – Schoolnet, Digital Content – Discovery, Learn 360, ISAT, Microsoft SharePoint, Apangea, Aimsweb, SMARTER Balanced Consortium Assessment

Student information systems: PowerSchool, Infinite Campus, Skyward, Milepost

Learning management systems: Schoolnet, Blackboard, Moodle

Online content creation: Google Docs, Microsoft Office 365

Instructional Devices: Interactive whiteboards, slates, clickers, printers, document cameras and projectors

Multi-media delivery: Java applets, flash/shockwave

4.5.3.6 (M) Device Network Connectivity

The Device must be able to connect to network file servers using common networking protocols (e.g., smb, afp, nfs, ftp, etc.).

Describe how you meet this requirement.

4.5.3.7 (M) Stand-alone

The Device must be able to function in a stand-alone mode sufficient to enable the user to perform basic functions (e.g. writing, file saving, data analysis, multimedia, information management) without requiring network access. The Offeror must describe the differences, if any, in the function of the Device when it is network-connected and when it is in stand-alone mode. The solution must provide cloud storage space for students to back-up projects.

Describe how your Device meets or exceeds this requirement.

4.5.3.8 (M) Software Updating

The Devices must be able to be updated from a central location (e.g. via “push” technology) rather than each Device separately and manually.

Describe how your solution meets or exceeds this requirement.

4.5.3.9 (M) Software Restore

The Device must be able to be restored easily and in a reasonable timeframe. The Offeror should take into account the range of sizes of Idaho High Schools and account for reasonable restore processes for both large and small deployments. The Offeror is responsible for providing any associated software, hardware, or networking equipment necessary to restore the Device to a base state. In addition, the restore process must allow for easy additions to the base software load as schools may desire additional software titles or adjustments to basic settings. Ideally, a Device should be able to be restored, including local additions, easily, so that upon completion of the process, no further manual installations or configuration changes are necessary. The SDE envisions that beyond initial deployment that software restore will be the responsibility of individual schools.

Describe how your solution meets or exceeds this requirement.

4.5.3.10 (M) Operating System

The Offeror must include current and upgraded versions of the core operating system software through the term of the lease period in order to maintain usability with upgrades and enhancements to educationally relevant software. This includes major OS upgrades, not just patches, hot-fixes and service packs. The Offeror must provide a Device which will not require hardware upgrades in order to reasonably keep up with possible future software upgrades (e.g. initial delivery must include adequate memory, storage, and processing power for typical upgrade cycles given the term of the agreement) or the Offeror must include a description of how it plans to upgrade the equipment through the life of the project to maintain adequate functionality. The Offeror must support and provide adequate hardware to encompass all software upgrades (e.g. operating systems, office suites, content creation, applications, etc.) for the life cycle of the Device.

Describe how your solution meets or exceeds this requirement.

4.5.4 Device Options

SDE wishes to enable schools to enhance or complement the basic solution with additional, optional software and hardware at their own local costs. These solutions shall be separately priced to enhance schools’ effective use of the basic solution; this information will be provided by Offerors strictly as an option for local school units to consider should the Offeror be awarded the contract. Schools may also opt to acquire such offerings independently if they are able to obtain better pricing from other parties. The Offeror shall include only those products, models and features that it will support if configured and connected to the proposed solution. These optional items, if selected, will not be part of any Lease Schedule (Contractor will invoice the purchasing school/district directly for the optional item(s)).

The Offeror must specify and describe fully, in its response to this subsection, the features,

functions and advantages of such offerings. Provide the price quote in **Cost Schedule B, Appendix B** for each optional item; including all cost options (please use consistent item numbers in this section and in **Cost Schedule B**).

The Offeror is to provide the manufacturer name, model, short description, warranty, warranty process, unit and volume prices. Also, include any additional cables, connectors and adapters required for the optional items. Please state if any software upgrades or additional features are required prior to utilizing an optional item. These Devices, cables, connectors and adapters must be available through the Offeror for delivery to the individual ordering sites.

4.5.4.1 Optional Software

The Offeror may provide students and teachers access to software and applications such as educational content, webpage development software, student information, and assessment tools and data management. Offeror must supply at a minimum the Manufacturer's part number, an item description and a unit cost using the format in **Appendix B** (Cost Schedule B). This optional software will not be part of any Lease Schedule.

4.5.4.2 Optional Hardware

The Offeror may provide students and teachers access to other hardware components such as alternate mobile computing Devices, printers, servers, wireless access points, batteries, power cords, projectors, assistive Devices, software and applications such as educational content, webpage development software, student information, assessment tools, data management. Offeror must supply at a minimum the Manufacturer's part number, an item description and a unit cost using the format in **Appendix B** (Cost Schedule B).

4.5.5 (M) Pricing Schedules for Additional Idaho Educational Groups

The Offeror's solution (Device, services, optional items, etc.) must be available, at the same cost, to all Idaho State-funded K-12 educational providers, who may purchase it at their own expense.

4.6 (M) Network Connectivity and Infrastructure

The wireless network infrastructure shall connect from the Devices at one end to the IEN demarcation at the other end. Between the two ends, the Offeror's solution must include switches as needed, the placement of access points, server capacity for applications/files, and any other components necessary to complete the solution. To minimize the need to perform local electrical upgrades, Power-over-Ethernet (POE) is preferred. Existing Idaho Network Devices, servers and infrastructure may be utilized by the Offeror's solution at the Offeror's discretion. The in-school infrastructure shall be accessible wirelessly and remotely. All participating schools have 3 Mbps-equivalent or better Internet connections provided by the IEN or an ISP of the local school unit's choice. The Offeror shall provide all servers, services and resources in order to update and maintain the Devices.

Describe how your solution meets or exceeds this requirement.

4.6.1 (M) Building Readiness

Each local school unit that opts to participate in this program shall be responsible to ensure

minimum building readiness for the installation of the solution. The local school unit shall address structural issues, construction/renovation and abatement. The Offeror solution shall include all costs for network and infrastructure wiring needs. The solution shall be designed to minimize necessary costs of building preparation.

Describe how your solution meets or exceeds this requirement.

4.6.2 Local Network and Access

4.6.2.1 (M) Wireless Coverage

The Offeror's wireless solution shall ensure coverage such that all necessary instructional and administrative areas can function wirelessly. Students and teachers will seamlessly remain connected to the school's wireless LAN as they move among the various rooms and areas in the school building. The solution shall include access to all primary high school instructional areas as well as core administrative areas including academic classrooms for all content areas, frequently used study areas, media centers, assembly spaces, the library and administrative offices. Additionally, the Offeror will ensure that at least one 50'x50' outside area, per building, has necessary wireless coverage. A site survey should be performed to optimize each school's coverage area. A school may expand the coverage area at its own expense using the Successful Offeror's optional equipment offering in **Appendix B**, Cost Schedule B – Optional Hardware or another available Contractor.

Describe how your solution meets or exceeds this requirement.

4.6.2.2 (M) Wireless Access

The Devices will access the Offeror's wireless LAN, which will include the network, switch, servers, access points and associated hardware to provide a robust network environment for student and teacher Devices. The Offeror will provide and deploy a POE switch or switches, sized for the school's needs, supporting the solution. This includes access to the school environment via the wireless network and its services, including access to shared applications and files. If servers are in the proposal, they are presumed to be best located at the school, but the Offeror may propose an alternate server location if it is a better solution.

Describe your solution's capabilities as well as its limitations (e.g., interference susceptibility, distance and object penetration); including what wireless industry standards (e.g. 802.11b, 802.11g, 802.11n, etc.) are employed in the solution.

The wireless solution shall provide complete mobility for the Devices. While at a school, the user of the Device must be able to roam throughout the school and be seamlessly connected to the wireless network. If the Device is brought to another school in the same district, then the Device must seamlessly connect and stay connected while the user roams throughout the school.

The wireless solution will provide the ability for districts to view and get statistics and manage all access points and controllers from a single interface.

Optional access points, wiring, electrical infrastructure and equipment shall be provided as a local school option, at rate found in **Appendix B** - Cost Schedule B – Optional Items.

Describe how your solution meets or exceeds this requirement.

4.6.2.3 **(M) Wireless Bandwidth**

The Offeror shall provide an effective wireless solution with sufficient and necessary bandwidth. The solution must not only include sufficient aggregate bandwidth but must also be capable of being customized for varying needs within a school. For example, a concentration of physical classrooms within a school may require additional access points, faster speeds or both within that area.

Describe how your solution meets or exceeds this requirement.

4.6.2.4 **(M) Internet Access**

Access to the Internet for Idaho schools is to be provided via each school's connection to the IEN or other ISP (Note: the vast majority of schools are connected via IEN). The Offeror will ensure its solution works with the school's connection, IEN or other, and the Offeror will work with each school and the IEN or other ISP to identify appropriate bandwidth and network infrastructure as needed.

Describe how your solution meets this requirement.

4.6.2.5 **(M) Content Filtering and Logging**

Internet content filtering, as required by the Children's Internet Protection Act (CIPA) federal law, must be included as part of the solution. The filtering solution must be configurable in order to account for differing local district policies on acceptable internet content and age appropriateness. The solution must provide a running history of websites visited on each Device that cannot be altered or deleted and must be viewable by any user of the Device regardless of what network it may be connected to.

Describe how your solution meets this requirement.

4.6.2.6 **(M) Existing School Networks**

The solution will provide wireless access for the computing Devices to the school's existing network resources. While school internal networks vary, the network operating systems tend to cluster into Novell, Windows, Macintosh OS X, UNIX and Linux. All schools have Ethernet capability.

The Offeror will install cabling for its solution and its connection to the school's local network and the Idaho Education Network (IEN). At the Successful Offeror's discretion, it may use existing cabling in the schools. However, if the Successful Offeror does use existing cabling or infrastructure, it must agree to warranty those parts as they would newly installed equipment. If the local school has a cable warranty in the building, the Successful Offeror will work with the school to not void the current cabling warranty. The local school will arrange for electrical work based on the Successful Offeror's specifications. Local construction, abatement and other costs are the responsibility of the school. As part of the installation, the Successful Offeror will provide an overview of the resulting network to the local technical coordinator and train that coordinator(s) in the

basics of system/network operation and support.

Describe how you will meet this requirement.

4.6.2.7 (M) Server Functional Partitioning

If servers are provided as part of the solution, these servers shall accommodate effective and flexible use in school settings. For example, this could include the logical subdivision of server functions for use by multiple classrooms and multiple groups within each classroom.

If providing servers as part of your solution, describe how you will meet this requirement.

4.6.2.8 (M) Growth

Suitable architecture must be provided to allow for growth in the wireless network infrastructure if additional grades in the school begin to utilize the infrastructure or the population of the school utilizing the infrastructure grows.

Describe how you will meet this requirement.

4.6.2.9 (M) Print Services

Offeror's solution must be able to utilize a school's existing networked printers with the Devices.

Describe how you will meet this requirement.

4.7 (M) Performance and Quality

4.7.1 (M) Uptime

The Offeror will ensure that all functions of its classroom solution are reliable and available to the schools during the Period of Prime Usage. This period is 6:00 AM to 11:00 PM, Mountain and Pacific Time, Monday-Friday, excluding holidays. During this period, the required uptime is as follows:

PERIOD OF PRIME USAGE	UPTIME PERCENTAGE
7:00 AM to 4:30 PM, Mountain and Pacific time, Monday-Friday, excluding holidays	99%
All other times	95%

No scheduled downtime will be allowed for the instructional technology infrastructure except (1) for scheduled preventative maintenance, or (2) with the approval of the local school coordinator for issues affecting only the local school, or (3) with the approval of the Department Project Manager for system-wide outages. This infrastructure includes the wireless LAN, servers, remote access and any equipment installed by the Successful Offeror.

Describe how your solution meets or exceeds this requirement.

4.7.2 (M) Device Reliability

The solution will provide Device reliability and a service level that ensures no student is without a functioning Device. The solution shall be fully tested for hardware and software compatibility prior to implementation in the field. The solution shall describe this service level. This may mean that different support plans need to be in place for different schools (i.e. hot spares, regional support centers, etc.).

Describe how your solution meets or exceeds this requirement.

4.7.3 (M) Response Time

The solution must provide services to all students and teachers concurrently on the wireless network with quality response time that does not hinder or impede effective instruction and learning in the classroom. This requirement includes the ability for students to browse the Internet, download files and use streaming video without unreasonable delay.

Describe how your solution meets or exceeds this requirement.

4.7.4 (ME) Business Continuity/Disaster Recovery

Provide a proposed disaster recovery/business continuity plan to cover replacement of the provided Devices and other solution elements in the event of theft or loss through a catastrophic event. A final plan will be prepared and implemented by the Successful Offeror in coordination with the SDE, to ensure that the affected school's provided infrastructure/solution is restored by the start of next school day at 7 AM, local time.

4.7.5 (M) Server Failure

If the solution includes servers, then the solution must provide redundancy or other fallback strategy in the event of server failure. This will provide continued operation in the event of server hardware or software failure.

If providing servers as part of your solution, describe how you will meet this requirement.

4.7.6 (M) Uninterruptible Power Supply (UPS)

The Offeror must include necessary Uninterruptible Power Supply (UPS) capacity to those parts of the solution where a power loss could cause data loss or corruption, instability or other long-term negative effects on the solution. The solution will be able to be fully-enabled upon restoration of power without reconfiguration or significant intervention. Therefore necessary included servers and key infrastructure Devices such as switches and wireless access points shall have a UPS with capacity to allow for those Devices to remain operative in the case of a power outage. This UPS must allow personnel enough time to adequately shut down the server(s) or the infrastructure Devices provided.

Describe how your solution meets or exceeds this requirement.

4.7.7 (M) Performance Metrics and Reporting

The Offeror must track and record operational Performance and Quality metrics necessary to ensure the successful management of the project. Such performance metrics will be reported monthly, by school as necessary, to the Idaho State Department of Education's Project Manager. The reporting will include such items as incidents, Device and system failure types, downtime, repair turnaround times, trends, remediation needed, unresolved issues, recommended improvements and other factors necessary to ensure a successful project.

Describe how you will meet this requirement; and provide recommended metrics for consideration by the SDE.

4.8 (M) Functional and Asset Security

4.8.1 (M) Wireless Security

The solution must protect against eavesdropping and unauthorized access. The solution may include encryption or other techniques to provide this assurance which the local school may turn on or off as local policy indicates.

Describe how your solution will provide such protections.

4.8.2 (ME) Authorization Control

Security must allow access to authorized users only – to only those resources, files, applications, and services that they are authorized to use. Security will be definable by an administrator both on an individual user basis and by class of user (teachers, students, parents, administrators, etc.). Identification of a user must be unique to each individual.

Operating systems and the application software must have the ability to be restricted or locked down in an appropriate way that prevents inadvertent or deliberate changes in key settings and, thereby, reduces support requirements.

Describe how your solution meets or exceeds this requirement.

4.8.3 (M) Anti-Virus/Anti-Spyware Protection

The solution will include reasonable and sufficient anti-virus/anti-spyware protection in the Device, in any servers and in any other necessary components. Such protection must include timely updates. The Offeror will eradicate viruses or related infections that infiltrate the protections provided without the need for user action and will assist schools in returning the Devices/system to its normal, stable state.

Describe how your solution meets or exceeds this requirement.

4.8.4 (M) Backups

In order to protect the solution from data loss, corruption or Device failure, backup and recovery capabilities are required to permit regular, periodic backup of the storage Device(s), logical drives, directories, administrative and configuration data, application software, and user files and to restore all of the above on demand. The ability to perform automatic scheduling of backup functions is desired. This should include automatic backup from the Device to a server or some other facility on at least a daily basis to prevent data loss. Any teacher/student-created content should be able to be archived from the start date of the account creation until

the district removes the account and where data shall never be deleted except by the owner/administrator.

Describe your process; storage limitations, if any; and how long backups will be stored for; to meet or exceed the requirement.

4.8.5 Insurance, Damage, Theft

4.8.5.1 (ME) Damage, Insurance, and Warranty

Mobile computing Devices will need to be replaced occasionally for a variety of reasons that include defects, normal wear and tear, and accidents. Defective equipment will be replaced or repaired by the Offeror at no cost. Consistent with the requirements of this Section of the RFP, the Offeror shall warranty against normal wear and tear and ensure the delivery of all services for the term of the agreement. Barring extraordinary circumstances such as are listed in the Force Majeure provision of the State of Idaho Standard Terms and Conditions, the Offeror will be responsible to ensure that the Devices and other solution equipment are available per the specifications herein. Notwithstanding the cause of any loss, the Offeror must provide replacement units in a timely manner and at a cost specified in the cost schedule.

The Offeror shall provide an optional price schedule, (**Appendix B, Cost Schedule B – Optional Items**), for an “enhanced” agreement for no-fault repair and replacement of the mobile computing Device that local school units may purchase at their option and at their own expense from the Successful Offeror.

As part of its strategy to meet these provisions of this RFP, the Offeror may elect to provide a percentage (specify) of overage or surplus stock of equipment within schools or other depot sites, or insure against all other risks of loss or damage through some other means such as commercial insurance.

4.8.5.2 (M) Anti-Theft Protection

The Device provided must incorporate security features to deter theft. This should include an unavoidable log-in greeting, or similar process that identifies the program and/or owner of the Device. These security features must be operative regardless of the physical environment in which the mobile computing Devices are found. The Devices proposed will be used by students and teachers in the classroom, may be transported by students and teachers between school and home, and may be used in the home as required. Securing the computer by physical means will not be practical as the only security measure. The Offeror is encouraged to include external physical markings or property tags of some type that provide a unique, visual appearance to identify the Device as part of this program. The Offeror will provide a detailed description of security features on the proposed Devices to deter theft.

Each Offeror must describe here how it proposes to satisfy the requirements of this section. The Offeror’s description must make clear what it will provide and what it would require of the Idaho State Department of Education and the schools.

4.8.6 (ME) Asset Management

The Offeror will include an online asset management system. The asset management system shall allow the SDE and local school unit to view details about all assets (e.g. the mobile digital Device, network switches, servers, wireless access points, etc.) supplied by

the Offeror's solution. This includes details such as site location, Device assignment, Device details and status (e.g. assigned to a user, out for repair, etc.). The asset management system must allow querying and reporting capabilities. The asset management system must allow necessary security precautions to ensure that only authorized personnel access the information contained within the system.

Each site shall also be able to view assets deployed to the site. In addition, schools should be able to utilize the asset manager to assign mobile Devices to specific students or teachers. Inventories will be made available to each site regarding that site's equipment at installation time as part of the installation and acceptance process. Include any helpdesk tickets, problems or repairs on the unit for diagnostic ability.

The Offeror should describe other functionality included in the asset management system that will facilitate successful management of the project at both a State and local school unit level.

Describe how your solution meets or exceeds this requirement.

4.9 (M) Training, Curriculum Integration, and Consultation

As part of the solution, the Offeror will provide Technical Training as described below. The Offeror may provide additional resources for curriculum integration and consultation as part of the solution. Additional training may be offered outside of the solution. Describe any optional offerings and costs in **Appendix B**, Cost Schedule B – Optional Items.

4.9.1 (ME) Technical Training

The Offeror will provide an appropriate level of technical training on the solution, its local support requirements, and its applications for technical support personnel. Note that the State has no authority to require school personnel to participate in training; however, it is projected that the vast majority of personnel would do so on a voluntary basis.

This training would include basic use of the Device and software, use of the Device in a network environment, both wirelessly and wired Ethernet, use of the Device in standalone mode, and use and access of server(s) if provided by the Offeror. Training must be done in the context of how to best use the Device in an educational setting. The Offeror's training needs to be contextually relevant and not just a "Device skills" class. In addition, the Offeror shall include specific training on trouble-shooting, maintenance, imaging, deploying, repair procedures, inventory, managing the Devices etc. for technical support personnel.

Describe your proposed program to accomplish the training requirements described above, including a preliminary training plan, content and method, recommended duration, recommended location(s), materials included, instructor to student ratio, and qualifications of each instructor. Also describe how you will ensure school technicians are provided adequate support and training; as well as how you will provide continuous training during the contract as personnel change. Provide information on how school technicians may contact you with additional questions and needs, the contact method, response times, and escalation procedures.

The Successful Offeror will set up a helpdesk to not only provide support to the end user but to district technicians who will generally require a more senior person to work with.

Describe the staffing levels you will include to provide continuous training and support; as well

as a description of positions of the staff, their titles, responsibilities, and why this staffing level is adequate for continuous support.

Also separately and specifically address your first year program that will make available sufficient training for technicians to deploy the Device prior to the start of school year 2012-2013. Describe your plan to make training times and locations convenient to the participating personnel; and how you will provide school personnel multiple options to sign-up for training in their region.

4.9.2 (ME) Curriculum Integration, Professional Development and Parent Involvement

Describe how you will provide ongoing consultation, advice, and assistance to the Idaho Project team in the ongoing effort to increase the purposeful integration of learning technology into teaching, learning, and leadership.

In addition to the ongoing consultation and advice included in your cost proposal, describe optional, additional training, professional development, or consulting resources that could be provided to the SDE or to local school units using the Optional **Cost Schedule B** in **Appendix B**.

The District may also elect to develop strategies to support parent involvement, and to identify or seek additional resources for the task of preparing parents for the arrival of the Devices and supporting them in their involvement when the project is in operation. Students spend only a limited amount of time in school, but have the opportunity to learn all day long. By utilizing mobile Devices that can travel home with students, the Initiative helps those who would otherwise be without home access to have the same opportunities to enhance work product and further research subject matter of particular interest as their peers with home access already enjoy. Further, parents may benefit from having the Device at home as a way to check on a student's progress, support and coach students' achievement, and interact with teachers via E-mail and other means. Although the Devices would have portability to allow home access, home use policies will be determined by each school unit.

Under these circumstances, the level of understanding and involvement in the project by the family will have considerable importance in determining the success of this innovative educational development.

Describe what resources you will provide for districts to use to prepare parents for home use of the Devices.

4.10 (ME) Support and Maintenance

4.10.1 Included in its solution (as part of the cost of the Device), the Offeror will provide ongoing support to the participating schools for the duration of the applicable Lease Schedule. Since the cost is to cover the full costs of deploying and supporting the solution, each Offeror must factor a full support package into its price. The components of such a full support package must include those components necessary to assure the performance and quality specifications are met continuously and that the solution is sufficiently supported at all times. The support package must include, but is not limited to: Help Desk, repairs, preventative maintenance, licensing; fixes and updates for software, firmware, microcode, warranty hot-spares and other items, etc.

This support will include Help Desk or Support Center service available via toll-free phone

service or similar service, and will include staffing, tools and processes to meet the schools' support requirements. This also includes a system of dispatching, tracking, priority setting, reporting and escalation which ensure timely and satisfactory response and resolution. The Offeror may also employ other communication systems for delivery of just-in-time support such as Internet audio chat, text chat, web forums, etc. School users of the Help Desk will be teachers, administrators, and technical coordinators. The Offeror will describe its Help Desk offering as well as its ongoing technical support provided for its proposed solution.

The Offeror will fully describe the process and plan that will be utilized whenever a break/fix event occurs within the school's computing environment. This will cover the entire process of repairing or replacing a mobile computing Device or any of the solution infrastructures. The infrastructure will be defined as switches, servers, LAN Devices, remote access Devices, wireless components or any other equipment provided by the Offeror.

As part of its solution reliability strategy, the Offeror must provide spare mobile computing Devices or other spare equipment that will be housed at the local school and configured to the school's specifications for use while school-assigned Devices/equipment are being repaired or replaced. The local quantity of spare Devices should be based on the Offeror's experience with these Devices in other, similar environments.

Offeror will provide an in-state repair depot that incorporates online dispatching. The depot will maintain parts in stock and provide trend tracking to identify major defects.

Each Offeror must address, at a minimum, the items above, as well as the requirements of **Section 4.7**, in fully describing here its proposed support program to demonstrate that its approach will provide solid, effective support for the users of the solution.

4.10.2 (M) Service and Support Plan

The Successful Offeror will provide a complete Service and Support plan within 60 calendar days after the contract is awarded.

Provide written acknowledgement of your ability to do so if you are the Successful Offeror.

4.11 (ME) Project Management and Implementation

The Offeror must ensure a successful implementation for each of the participating sites. This includes necessary site surveys, validation testing, installation and configuration of all hardware and software, training, support program implementation and any other necessary aspects of the solution.

The Successful Offeror will be required to submit a detailed Project Plan to SDE for approval, not later than 30 calendar days after contract award. The Plan must include all aspects of the project and its deliverables, including coordination with the SDE and the schools, communications and reporting, timetable, Validation Testing Subplan, Deployment Subplan, Training Subplan, and the Service and Support Subplan. This Project Plan will be revised and improved periodically as needed, subject to approval by the SDE.

Prepare and submit a *Proposed Project Plan* for your solution, which addresses, at a minimum, the items identified in Sections 4.11.1 through 4.11.13, below.

The SDE recognizes many of these requirements may have been addressed in other sections of this RFP but is interested in evaluating the cohesiveness of each Offeror's plan to meet the Project Plan requirements. All subsections in 4.11 are "M" (Mandatory), requiring a response. The Proposed Project Plan (containing the mandatory subsections) will be evaluated in its

entirety, with one score assigned to 4.11 encompassing all subsections.

4.11.1 (M) Project Management Reporting

The Successful Offeror will submit, on the last working day of each week, a detailed weekly progress report to the Idaho State Department of Education's Project Manager, starting with the first month of the Agreement. Among other things, this report must include a weekly summary of the performance metrics specified in this RFP. The Successful Offeror may be required to supply additional information as requested.

Confirm your compliance with this requirement; and provide a sample "detailed weekly progress report" within your Proposed Project Plan.

4.11.2 (M) Validation Testing

Successful Offeror shall conduct validation testing in Idaho schools, in conjunction with the SDE, to confirm the solution meets or exceeds the functional requirements and the performance and reliability specifications as required herein resulting from this procurement process. This Validation Test will give the Successful Offeror the opportunity to test its equipment in Idaho school environments and will assure the SDE that the solution is acceptable for production deployment. The testing will include connectivity, usability and reliability during the first year teacher deployment and will continue into student deployment phases.

Explain in your Proposed Project Plan how you will meet this requirement.

4.11.3 (M) Communication Plan

Successful Offeror will work with the SDE to help inform the educational community of the project plan or any other communication necessary to fully implement the Students Come First Mobile Computing Initiative.

Describe your communication plan within the Proposed Project Plan.

4.11.4 (M) Implementation

The Successful Offeror must successfully install, configure and test all hardware and software for each participating site. For an estimated schedule, see **Table A**.

Each installation will include establishment of a site work completion and satisfaction sign-off form. The Offeror's equipment and work at each site will not be considered complete nor will it be paid for until satisfaction sign-offs are obtained from both the responsible site person and the Idaho State Department of Education's Project Manager.

The Successful Offeror is responsible for delivery of all provided hardware to each participating school. This includes unboxing and disposal of all packaging material. The Offeror must also include all materials and services necessary to return the Devices at the end of the Lease Schedule applicable to the Device. The Cost of the Device must include all expenses associated with shipping, returns (whether for Device replacement mid-Lease term or at end of Lease), installation and related services; as well as disposal of packaging.

Describe your implementation process within your Proposed Project Plan.

4.11.5 **(M) Training**

Training for systems and applications must be provided for the participating schools' technical support personnel. Training times and locations should be convenient to the target personnel, and school personnel should have multiple options to sign-up for training in their region. The initial schedule should offer all personnel who support high school students the opportunity to participate in training prior to the beginning of the school year. Depending upon utilization, training may also be offered throughout the first school year. Those schools that have earlier school year start dates will receive priority scheduling to ensure that the training is completed with sufficient lead time.

Address the Training requirement in your Proposed Project Plan.

4.11.6 **(M) Timeline**

Propose a timeline within your Project Plan, consistent with the RFP requirements, that you will commit to for the implementation process commencing from approval of the agreement to completion of the first year implementation. The timeline shall include all major phases and milestones.

4.11.7 **(M) Change Order**

Provide a sample Change Order process with your Proposed Project Plan. Successful Offeror and the SDE will mutually agree upon a final process as a part of the Final Project Plan.

4.11.8 **(M) Coordination with Schools**

Describe, in your Proposed Project Plan, how you will work with the Idaho State Department of Education, each school and its principal or principal designee to determine the local requirements necessary to implement the solution as well as any local change requirements and costs. The Successful Offeror must accommodate school schedules and needs, even if this requires some alteration of the Contractor's customary schedule. Such accommodation must be included in your fully burdened cost (no additional, premium or overtime charges will be allowed).

4.11.9 **(M) Installation Standards**

Describe the basic physical characteristics of the proposed equipment, including dimensions, weights, electrical, HVAC/Rack Space and any other specifications vital to know. All required cables, wires, mounts and connectors will be included by the Offeror.

All cabling, wiring, connectors and mounts will be installed in a manner which results in safe and secure facilities. No hazards will be created; any identified hazard will be pointed out to appropriate site or Idaho State Department of Education personnel. Installations must be performed in a manner that does not harm or diminish local site designs or terminate building cable warranties, other building warranties, structural integrity or, to the extent feasible, cosmetics. Installations will meet all prevailing local codes and governing body codes as well

as IEEE, TIA/EIA and ISO/IEC standards for cabling and wiring.

- **IEEE** - Institute of Electrical and Electronic Engineers
- **TIA/EIA** - Telecommunications Industry Association/Electronic Industry Association
- **ISO/IEC** - International Organization for Standardization/Equipment Installer's Code

Describe your installation procedures within the Proposed Project Plan.

4.11.10 **(M) Change Control**

A change control process will be utilized. The Offeror must ensure that system and site changes are implemented effectively, reasonably, are documented and scheduled — and must ensure good communication with those affected by the changes, both before and after the change.

Address this requirement in your Proposed Project Plan.

4.11.11 **(M) Ongoing Improvements**

Since the Idaho State Department of Education is interested in investing in solutions that have long-life and upgradeability, including migration to evolving standards, each Offeror must describe its solution's ability to adapt to or incorporate improved technology. The Offeror must fully describe how it would identify progressions in technology and integrate them into products previously installed at customer sites. Examples might be incorporation of an emerging wireless standard or upgrades to the core operating system and application software.

The Idaho State Department of Education is seeking a solution which adheres to industry standards and open systems architectures, not proprietary solutions. Each Offeror must identify whether its solution includes proprietary aspects. If an Offeror's solution includes proprietary aspects that Offeror must include in its proposal a schedule and plan for the Offeror's migration to industry standards or state that it intends to continue pursuing its proprietary approach.

Describe how your solution meets these requirements, within your Proposed Project Plan.

4.11.12 **(M) Identification of Risks and Constraints**

Based on the Scope of Work detailed in this RFP, identify any risks or constraints that you will need to address prior to or during the performance of the Work; as well as a description of how you will address each one. For example an incomplete Scope of Work can be both a risk and a constraint. How would you mitigate, or overcome, this? Provide your response to this section within your Proposed Project Plan.

4.12 **(M) Leasing Terms**

- 4.12.1 The Idaho State Department of Education (SDE) will lease the Mobile Computing Devices from the Successful Offeror. The Successful Offeror will be responsible for the leasing of the Devices while maintaining and upgrading the operating system and BIOS as

necessary, managing the deployment, asset tracking, help desk support and imaging, providing and managing the software loaded on each device, deploying and managing the leased wireless infrastructure, providing professional development at multiple levels, and project management as described in this RFP. The fully burdened lease rate for each machine must take all of these elements into consideration. The SDE intends to make payments based on lease schedules, as described below, that fund the entire initiative contemplated in this RFP. Optional devices, services, and software as described in this RFP are not part of the lease and must be purchased separately by the SDE, School District, or individual school.

4.12.2 All interested suppliers are advised that a voter referendum, "Proposition 3" will be on the Idaho ballot in November 2012. Proposition 3 will ask the voters to "approve or reject legislation amending school district funding, requiring provisions of computing devices and online courses for high school graduation." The results of this referendum could affect funding for the Mobile Computing Initiative.

4.12.3 In addition to, and not in lieu of, any other provisions for termination available to it, the State will have a one-time option to terminate a Lease Schedule due to Fiscal Necessity, which must be exercised no later than six (6) months after the Schedule being signed (the "early termination date"). Such notice of early termination will be given by Lessee in writing no less than fourteen (14) calendar days prior to the early termination date of the Schedule. The Successful Offeror must address early termination for Fiscal Necessity on **Appendix B**, Cost Proposal, detailing any amounts due, and actions necessary to affect the return of all leased assets, in the event of early termination.

4.12.4 **Estimated Quantities**

The estimated volume of leasing that may result from the award of this RFP is anticipated to be the total number of Mobile Computing Devices contemplated in this RFP; however, the quantities given are merely estimates. Actual quantities may be more or less. The State does NOT guarantee and shall not be held liable for these estimates as only approximations can be given.

4.12.5 **Assets to be Leased**

The Assets consist of information technology (IT) hardware, software, associated maintenance, software, and related services identified in this RFP. Descriptions of the Assets and the Fixed Fully Burdened Annual Per Device Cost will be identified on individual Lease Schedules executed against the Master Agreement that results from the award of this RFP.

4.12.6 **Term of the Master Agreement and Schedules**

The term of the Master Agreement shall commence upon award of a contract and continue for an eight (8) year period. The total contract term, for the Master Agreement (including all extensions), may not exceed sixteen (16) years. Lease Schedules will be executed against the Master Agreement.

Under Option A in the Cost Proposal, all Lease Schedules executed in years 1 – 4 will be for four years; while any Lease Schedules executed with less than four years remaining in the original term of the Master Agreement will co-terminate with the Master Agreement (so that Lease Schedules executed with less than four years remaining in the Master Agreement will be

executed for less than four years). Under Option B, Lease Schedules will be executed against the Master Agreement for four year terms, and may continue beyond the term of the Master Agreement. The State will select either Option A or Option B at the time of award.

4.12.7 **Asset Acquisition Procedures**

SDE will obtain the leased Assets and services from the Successful Offeror. Upon mutual agreement of the Assets to be leased, the Successful Offeror will provide a lease schedule outlining the total number of assets to be leased on the schedule, their location, and any other salient information the SDE requests. Upon acceptance of the Assets (within 14 days of delivery), SDE will sign the schedule and proceed to make payments to the Successful Offeror pursuant to the terms of this Master Agreement.

4.12.8 **Title and Ownership of Assets**

Title to the Assets shall remain with the Contractor at all times. At the conclusion of a Lease Schedule Term, the Assets will be de-installed by the State and moved to a designated State chosen location. Contractor will then be responsible for packaging, pickup, and removal of the Assets from the State location, at Contractor's sole expense, within 14 days of written notification provided by the State.

4.12.9 **Buy Out Option**

At the end of any four year Lease Schedule, SDE may purchase each Device on the Schedule for a nominal fee of **\$35.00** per device. SDE must provide written notice of its intent to exercise this option no later than 30 days prior to the expiration of the applicable Lease Schedule.

4.13 **(M) E-Rate**

The Successful Offeror shall provide the Idaho State Department of Education E-Rate discounts on their bill or through reimbursement. All E-Rate eligible monthly recurring charges for the service and any one-time costs for installation of the wiring or equipment shall be included in the Successful Offeror's proposal as separate line items. The costs of any ineligible E-Rate components that may be required (such as electrical power) shall be broken out separately. The SDE understands that not all services in a proposal may be E-Rate eligible. The Offeror will designate which services in the proposal are eligible for E-Rate discounts and the discounts shall be applied to the billing. The Successful Offeror shall provide information on the filed E-Rate 470, and proof that the costs are E-Rate Eligible.

In the event that the Idaho State Department of Education, the schools, or both do not receive Universal Service Fund discounts for the equipment and services associated with this Agreement, due to the Successful Offeror failing to provide assistance, in a timely fashion, regarding the Universal Service Qualification on an annual basis beginning in 2012, the Department may charge the Provider the amount of discount funding which otherwise would have been received. Notwithstanding the above, the Successful Offeror shall not be obligated to pay the amount of discount funding described above in the event that non-receipt of discounts was due to Congressional inaction, inadequate federal funding or other federal inaction.

Confirm your understanding of this requirement; and designate which services in your proposal are eligible for E-rate discounts.

5. COST PROPOSAL (ME)

- 5.1 Use the format established in **Appendix B**, Cost Schedule A to provide your Cost Proposal. Altering the format may cause the cost proposal to be found non-responsive.
- 5.2 Provide your fixed “Cost per Device per Year,” fully burdened, as described in **Section 3.8.7**, above, for both Options A and B, as described on **Appendix B**.
- 5.3 Use the format established in **Appendix B**, Cost Schedule B – Optional Items, to provide the fully burdened cost of any optional items.
- 5.4 Include an outline of costs and activities in the event of early termination for fiscal necessity based on the results of the voter referendum (November 2012), as described in **Section 1.4**, above.
- 5.5 **Administrative Fee and Contract Usage Report**

5.5.1 Administrative Fee

The prices to be paid by the Ordering Entities (the price BID by Contractor) shall be inclusive of a one and one-quarter percent (1.25%) Administrative Fee. This additional percentage represents the contract usage administrative fee. On a quarterly basis, Contractor will remit to **State of Idaho, Attn: Division of Purchasing, PO Box 83720, Boise, Idaho 83720-0075** an amount equal to one and one-quarter percent (1.25%) of Contractor’s net (sales minus credits) quarterly Contract sales.

For Example: *If the total of your net sales to Ordering Entities for one quarter = \$10,000, you would remit $\$10,000 \times 0.0125 = \125 to the Division of Purchasing for that quarter, along with the required quarterly usage report.*

5.5.2 Quarterly Usage Report

Contractor will furnish detailed usage reports as designated by the State. In ADDITION to any required detailed usage reports, Contractor must also submit a summary quarterly report of purchases made from the Contract utilizing the **SBPO SUMMARY USAGE REPORT FORM** available for download at: <http://purchasing.idaho.gov/forms.html>. A Summary Usage Report Form must be submitted for each quarter (enter “0” if no purchases were made during a quarter), and must include a breakdown of purchases by Entity Type. This Summary Usage Report Form does not take the place of the detailed usage report that you are also required to submit on a quarterly basis.

5.5.3 Submission of Administrative Fee and Quarterly Usage Reports

Reporting Time Line (Fiscal Year Quarters): Fee and Report Due:

1 st Quarter	July 1 - Sept 30	October 31 st
2 nd Quarter	Oct 1 - Dec 31	January 31 st
3 rd Quarter	Jan 1 - Mar 31	April 30 th
4 th Quarter	Apr 1 - Jun 30	July 31 st

E-mail your completed Quarterly Summary Usage Reports to purchasing@adm.idaho.gov.

Mail your check, in the amount of the Quarterly Administrative Fee, to: **State of Idaho, Attn: Division of Purchasing, PO Box 83720, Boise, Idaho 83720-0075.**

Failure to submit the required report or timely remit the Administrative Fee may be cause for disqualification of Contractor for future contracts, or other action by the State.

6. PROPOSAL REVIEW AND EVALUATION

- 6.1 The objective of the State in soliciting and evaluating proposals is to ensure the selection of an OEM that will produce the best possible results for the funds expended.
- 6.2 All proposals will be reviewed first to ensure that they meet the Mandatory Submission Requirements of the RFP as addressed in **Sections noted with an (M)**. Any proposal (s) not meeting the Mandatory Submission Requirements may be found non-responsive, after which they will receive no further evaluation. All proposals that meet the mandatory requirements will continue in the evaluation process outlined below.
- 6.3 Proposals will be reviewed and evaluated by a Proposal Evaluation Committee.
- 6.4 The State will also conduct interviews with each Offeror. Interviews become an official part of the Offeror's proposal, and will be evaluated and scored (Offeror's costs associated with participating in the interviews are the responsibility of the Offeror).
- 6.5 The scores for the technical proposal section will be normalized as follows: The proposal with the highest overall total technical score will receive a score of 6000. Other proposals will be assigned a portion of the maximum score using the formula: $6000 \times \frac{\text{technical proposal being evaluated}}{\text{highest technical proposal}}$.
- 6.6 The scores for the Cost Proposal section will be normalized as follows: The lowest cost responsive proposal will receive a score of 4000. Other proposals will be assigned a portion of the maximum score using the formula: $4000 \times \frac{\text{lowest cost proposal}}{\text{cost proposal being evaluated}}$.

6.7 EVALUATION CRITERIA

The maximum available points, by section, are as follows:

Mandatory Submission Requirements Met	Pass/Fail
Cost (Section 5)	4,000 points
Scope of Work (Section 4)	3,000 points
Interviews (Section 6.4)	1,500 points
Qualifications, Organization and Staffing (Section 3.9)	1,500 points

Total Points	10,000 points

APPENDIX A

**Scope of Work
(ME)**

(The Offeror's proposal will be included in the contract as Appendix A – Scope of Work)

Formatting Example:

Item #	RFP Requirement	<Offeror's Name> Response
4.X.X	Section Title	
	Section Language	Offeror's Response

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APPENDIX B

Cost Schedule A – Solution Cost
Cost Proposal and Billing Procedure
(ME)

Part 1. Cost Proposal

(ME) Cost Schedule A – Solution Cost

The Idaho State Department of Education intends to procure its mobile computing initiative as a continuous service for the term of the agreement. Each Offeror must identify clearly in Schedule A the total service cost on a “Per Device Per Year” basis for the term of the agreement. The Per Device Cost will remain fixed for the first four years of the Master Agreement, after which Contractor may request a price adjustment of no more than 4%, with a full justification as to why the adjustment is necessary.

Base your cost on the estimated numbers and planned deployment schedule of teachers and students provided in **Tables A, B and C** in **Section 4** of this RFP.

Provide your cost for both OPTION A and OPTION B (Cost Points will be awarded based on an analysis of both Options, as the State determines to be in its best interest; the State will select Option A or Option B at the time of Contract Award, in the best interest of the State, at its sole determination):

OPTION A: All Lease Schedules will terminate at (or prior to) the end of the initial 8 year term of the Master Agreement; whether or not the Master Agreement is renewed. Lease Schedules executed in years 1 through 4 will be four (4) years in length; while Lease Schedules entered into with less than four years remaining in the initial 8 year term of the Master Agreement will be less than four years in length.

OPTION B: All Lease Schedules will be four years in length, *even if the Master Agreement is not renewed*. Under this option, Lease Schedules issued in years 5 through 8 will continue beyond the initial term of the Master Agreement (for a full four year lease term) under the same terms and conditions as the Master Agreement.

Your Per Device Cost must be fully burdened, as described in **Section 3.8.7**, to include ALL costs associated with providing the Devices and services in accordance with the RFP requirements. Any costs which the Successful Offeror later determines that it failed to include in its fully burdened cost will be absorbed by the Offeror. If service elements or other cost-components which are part of this RFP are revised after the Contract is issued, the cost may be adjusted accordingly, upon mutual agreement of the Parties.

COST SCHEDULE A – OPTION A - Solution Cost	
Fixed Fully Burdened Cost per Device for Mobile Computing Initiative	
TOTAL COST PER DEVICE PER YEAR	

In accordance with **Section 4.12.9**, SDE may purchase each Device for a nominal fee of \$35.00 per Device, at the end of a four year lease schedule.

Provide pricing for SDE to buy out Devices at the end of one, two and three year leases, if SDE elects Option A:

Three Year Lease Buy-out: \$ _____
 Two Year Lease Buy-out: \$ _____
 One Year Lease Buy-out: \$ _____

COST SCHEDULE A – OPTION B - Solution Cost	
Fixed Fully Burdened Cost per Device for Mobile Computing Initiative	
TOTAL COST PER DEVICE PER YEAR	

OFFEROR MUST PROVIDE A DETAILED LINE ITEM BREAKOUT OF ALL ELEMENTS INCLUDED IN ITS COST PER DEVICE (E.G. DEVICE, CARRYING CASE, SOFTWARE, MAINTENANCE, TECH SUPPORT, TRAINING, ETC.).

Items Included in Cost:

Line Item	Item Description
1	
2	
3	
4	
5	
6	
7	
8	

** If more rows are needed, the Offeror may extend the Schedule vertically to include all items.*

EARLY TERMINATION SCHEDULE

On a separate sheet, identify the costs and activities associated with early termination for fiscal necessity (i.e. return of Devices), based on the results of Proposition 3 in November 2012 (ref. **Section 1.4** and **Section 4.12.2**).

Part 2. Billing Procedure:

The Idaho State Department of Education will pay the Successful Offeror as follows:

Regular payments based on deliverables successfully implemented, or the number of seats in service, starting with the first quarter of fiscal year 2013. Payment is based on delivery and completion of applicable, Department-approved Program Plan elements for each period; the final acceptance of equipment; substantial compliance with all service specifications in Section 4 (Scope of Work); and avoidance or satisfactory cure of any other deficiency.

Payments are subject to the Offeror's compliance with all items set forth in this Agreement and subject to the availability of funds as specified in the State of Idaho Standard Terms and Conditions. The SDE will process approved payments as warranted in accordance with the laws of the State of Idaho.

Invoices for payment, submitted on forms subject to the approval of the State, shall be submitted to:

[The name and address will be provided in the final executed approved Agreement.]

Invoices shall contain sufficient detail to allow proper cost allocation among all participants. No invoices will be processed for payment until approved by the Project Manager.

The contractor must provide the following information with each invoice:

- 1 Contract Number (and name of project/product, if appropriate)
- 2 Identification of Billing Period.
- 3 Total amount billed for the billing period.
- 4 Detailed description of services/products provided and associated # of hours/\$ amounts, as appropriate.
- 5 Name of authorized individual/contact information for Contractor

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APPENDIX B

Cost Schedule B – Optional Items

Cost Proposal and Billing Procedure

Cost Schedule B – Optional Items

Offerors **MUST** provide pricing for Classroom Management Software (ref. **Section 4.5.3.4**); however, purchase of the Classroom Management Software for SDE and the school districts will be optional.

COST SCHEDULE A – Solution Cost	
Classroom Management Software	
TOTAL COST PER SEAT PER YEAR	

Offerors are encouraged to offer an optional list of upgrades and add-ons for local schools to consider (at local school cost) to augment or improve the basic solution. Such items, if any, should be identified in Cost Schedule B. If more rows are needed, the Offeror may extend Schedule B vertically to include all items.

COST SCHEDULE B – Optional Items		
Software		
Line Item	Description	Cost
1		
2		

COST SCHEDULE B – Optional Items		
Hardware		
Line Item	Description	Cost
1		
2		

COST SCHEDULE B – Optional Items		
Wireless Coverage		
Line Item	Description	Cost

1		
2		

COST SCHEDULE B – Optional Items		
Additional Training and Professional Development		
Line Item	Description	Cost
1		
2		

COST SCHEDULE B – Optional Items		
Enhanced Agreement for No-fault Repair or Replacement		
Line Item	Description	Cost
1		
2		

Part 2. Billing Procedure:

Billing for optional software, hardware, wireless coverage or training may be handled differently by each educational entity participating under this contract. The Successful Offeror shall work with the SDE and each educational entity to develop billing procedures agreeable to all parties. At a minimum the procedure shall include the following:

Regular payments based on the products or services successfully delivered or implemented; the number of seats in service over the defined period. Payment is based on delivery and completion of applicable; the final acceptance of equipment as described herein; substantial compliance with all service specifications in Section 4 (Scope of Work).

Payments are subject to the Offeror's compliance with all items set forth in this Agreement and subject to the availability of funds as specified in the State of Idaho Standard Terms and Conditions. Each educational entity will process approved payments as warranted in accordance with the more restrictive laws of the State of Idaho or local governing body.

Invoices for payment, submitted on forms subject to the approval by the SDE and / or

the procuring educational entity, shall be submitted to:

[The name and address of educational entity participating in this Agreement & name of project lead in that entity.]

Invoices shall contain sufficient detail to allow proper cost allocation among all participants.

No invoices will be processed for payment until approved by the educational entity.

The contractor must provide the following information with each invoice:

- 1 Contract Number (and name of project/product, if appropriate)
- 2 Identification of Billing Period.
- 3 Total amount billed for the billing period.
- 4 Detailed description of services/products provided and associated # of hours/\$ amounts, as appropriate.
- 5 Name of authorized individual/contact information for Contractor

APPENDIX C

Performance Metrics

(M)

1. **Metric Description:** Solution availability - 7:00 AM to 4:30 PM, Mountain and Pacific Time, Monday-Friday, excluding holidays

Required Level of Expectation: 99%

Method of Monitoring: system generated reports to be mutually agreed upon within 60 days of award

Strategy for Correcting Non-Compliance: written follow-up or termination of the Agreement.

2. **Metric Description:** Solution availability – all times not specified in Metric 1 including holidays

Required Level of Expectation: 95%

Method of Monitoring: system generated reports to be mutually agreed upon within 60 days of award

Strategy for Correcting Non-Compliance: written follow-up or termination of the Agreement.

3. **Metric Description:** Upon commencement of deployment a replacement or functioning device will be made available to each participating teacher and student within no more than 24 hour time frame from the point of first reporting an issue or failure

Required Level of Expectation: 100%

Method of Monitoring: system generated reports to be mutually agreed upon within 60 days of award

Strategy for Correcting Non-Compliance: written follow-up or termination of the Agreement.

APPENDIX D

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APPENDIX E

SPECIAL TERMS AND CONDITIONS

In the event of conflict with any other terms and conditions contained in the RFP, the following Special Terms and Conditions will take precedence.

1 Warranty for Third Party Products

Contractor responsibility with respect to warranty shall be to correct deficiencies in any deliverables within a timely basis as defined by the State and replace incorrect or defective deliverables within one week of notification by the State of such deficiencies, or such longer period as agreed to by the Parties. Use of a subcontractor does not release the Provider of any responsibility with regard to this Warranty. With respect to warranty of or service to third party products, if the product is offered by Contractor, Contractor will pass along to each Purchasing Entity any product warranties from such manufacturers or developers.

2 Termination for Fiscal Necessity

The State is a government entity and it is understood and agreed that the State's payments herein provided for shall be paid from Idaho State Legislative appropriations. The Legislature is under no legal obligation to make appropriations to fulfill this Contract. This Contract shall in no way or manner be construed so as to bind or obligate the State of Idaho beyond the term of any particular appropriation of funds by the State's Legislature as may exist from time to time. The State reserves the right to terminate this Contract in whole or in part (or any order placed under it) if, in its sole judgment, the Legislature of the State of Idaho fails, neglects, or refuses to appropriate sufficient funds as may be required for the State to continue such payments, or requires any return or "give-back" of funds required for the State to continue payments, or if the Executive Branch mandates any cuts or holdbacks in spending, or if funds are not budgeted or otherwise available (e.g. through repeal of enabling legislation), or if the State discontinues or makes a material alteration of the program under which funds were provided. The State shall not be required to transfer funds between accounts in the event that funds are reduced or unavailable. All affected future rights and liabilities of the parties shall thereupon cease within ten (10) calendar days after notice to the Contractor. Further, in the event that funds are no longer available to support the Contract, as described herein, the State shall not be liable for any penalty, expense, or liability, or for general, special, incidental, consequential or other damages resulting therefrom. In the event of early Contract termination under this Paragraph, the State will endeavor to collect all Contractor-owned equipment and accessory items distributed under the Contract within 30 days of Contract termination. Items will be collected at a central (or regional) location(s) designated by the State. Contractor will be responsible for all costs associated with packaging and removing all Contractor-owned items from the State-designated location(s), which must be completed within 30 days of written notification from the State. If Contractor fails to remove its items within that time period, the State may charge Contractor for costs associated with storing the items; and may otherwise dispose of the items as allowed by applicable law.

3 Bonding and Background Checks

The State Department of Education requires that all contractors that come into contact with District pupils must perform background checks of all contractors and its employees. The background check must be supplied to the Department prior to commencing work on the project.

Should the Contractor or any of its employees have limited or less contact with District pupils, a request

shall be made to the Department for a determination on the need for a background check. The determination of the Department shall be final. In no event shall the Contractor or any of its employees come into contact with the District's pupils before the certification is completed and approved by the Department

APPENDIX F

Offeror Experience with Similar Projects

(ME)

Instructions: *Provide the following information to describe your firm's experience with similar projects – one form for each project. The information your firm provides will be used to evaluate your firm's experience with projects similar to the work described in the RFP. The Evaluation Team will also use the references your firm provides to verify the work. The Evaluation Team reserves the right to contact individuals in addition to those listed as references by your firm.*

Firm Name _____

Name of Client: _____

Address: _____

Client Contact References:* _____ Phone Number: _____

Type of Entity: _____ School _____ Government
 _____ Non-profit _____ For-Profit Private Sector

1. Approximate Number of Portable Wireless Computing Devices Installed: _____

2. Approximate Number of Wireless Access Points Installed: _____

3. Approximate Number of Buildings, Rooms, Square Footage Involved in the Project:

4. Approximate Dates of Engagement: From _____ To _____
5. Describe Purpose and Objectives of Work.
6. Describe Nature of Work Performed.
7. Description of Solution (including hardware, software, network environment, training, and post implementation support provided).
8. Provide Names of Staff in this Proposal who participated in this Project and their role.

* *Each Reference shall include a teacher, a school technical coordinator and a school administrators or similar personnel if these are not school-based projects. PROVIDE YOUR REFERENCES AS INSTRUCTED ON ATTACHMENT 2, BELOW.*

APPENDIX G

Staff Experience with Similar Projects

(ME)

NAME OF OFFEROR: _____

Instructions: *Provide the following information to describe each senior staff member's experience with a similar project(s) – one form for each employee/project. The information your firm provides will be used to evaluate your staff's experience with projects similar to the work described in this RFP. The Evaluation Team will also use the references your firm provides to verify the work.*

Employee Name _____

Employee Position _____

Name of Client: _____

Type of Entity: Government School
 Non-profit For-Profit Private Sector

1. Approximate number of users on the client's system: _____

2. Approximate dates of engagement: From _____ To _____

3. Describe the purpose and objectives of work.

4. Describe the nature of work performed.

5. Describe the employee's role relative to this client's project.

6. Describe the employee's role relative to this RFP.

Current Supervisor's Name: _____ Phone Number: _____

Project Supervisor's Name*: _____ Phone Number: _____

* Name of supervisor(s) while working on the above Client project.

APPENDIX H

Specification Summary Worksheet

(ME)

NAME OF OFFEROR: _____

Instructions: Complete this worksheet for each type of technology solution proposed. Fill in each blank with the requested information. You must attach additional pages to provide complete information where required. SDE does not require that all these fields be accounted for, but if an Offeror is providing an option that fits one of these categories, these fields must be completed. Please specify which items are optional, if any. If additional items (fields) need to be added to this list of products and services to best reflect your proposed solution, please make note of this and add any necessary data.

Network Connectivity

Wireless Type _____ Speed _____

Wired Type _____ Speed _____

Modem Type (if applicable) _____ Speed _____

Mobile Device(s)

Manufacturer _____ Processor Speed _____ Ghz

Chip Manufacturer _____ Chip Type _____

Random Access Memory

Chip Type _____ Installed _____ MB System Max Capacity _____ MB

Data Type Capacity Speed

Mass Storage _____

Optical Drive _____

Removable Media _____

Peripheral Connectivity Ports

List type and quantity of available and useable ports for connecting peripherals (i.e. USB, Firewire, etc.).

Audio Subsystem

Chipset Manufacturer_____ Model_____

Audio in Type(s)_____

Audio out Type(s)_____

Video Subsystem

Chipset Manufacturer_____ Model_____

VRAM Capacity_____ Ext. Output type_____

Monitor Display

Display Size_____ Resolution_____

Characteristics (i.e. touch sensitive)

Input

Keyboard Type_____ Size_____

Pointing Device Type (check all that apply)

- Touch Pad
- Roller Ball
- Acutrack
- External Mouse
- Other Explain _____

Battery

Type_____ Duration_____

Method of Charging_____

Spare battery

Yes

No

Power Supply/Battery Charger

Integrated

Yes

No

Separate

Yes

No

Alternate Power Source

Dimensions

Weight (Device only) _____ Size _____

Carry Weight with Power Supply, Power Cord, required accessories and Carrying Case

Accessories

Ruggedness

Fully describe features of all components (include but not limited to keyboard, laptop case, etc.) designed to withstand extensive use and possible abuse by students.

Please describe other Device specifications/features:

Wireless Local Area Network (WLAN)

Manufacturer _____

Wireless Transmission Rate of _____ Mbps/sec at a range of 50 feet
_____ Mbps/sec at a range of 100 feet
_____ Mbps/sec at a range of 200 feet

Maximum Range of _____ feet

Full disclosure of the capabilities and limitations of the wireless technology proposed must be included such as interference between classrooms, distance and object penetration data, and susceptibility to interference from outside sources.

Describe the actual throughput for the installed wireless network (KB/sec, MB/sec, GB/sec) for a 1MB file, 1 MB Streaming Audio File, and 1 MB Streaming Video File for the following number of simultaneous users:

Number of Simultaneous Users	1 MB Data File	1 MB Streaming Audio File	1 MB Streaming Video File
10 students			
30 students			
100 students			
500 students			
1,000 students			

Please describe the average amount of time in hours per month the system will be down for regular scheduled maintenance. Also describe how maintenance will be accomplished so that the impact on

system availability is minimized.

Please describe how backup systems will be utilized so that the impact on system availability is minimized.

Please describe other WLAN specifications

Software

Identify and fully describe the applications associated with your wireless and network components of your system:

ATTACHMENT 1
OFFEROR QUESTIONS

PLEASE DO NOT IDENTIFY YOUR NAME OR YOUR COMPANY'S NAME OR PRODUCT NAMES OF INTELLECTUAL PROPERTY IN YOUR QUESTIONS.

ADD ROWS BY HITTING THE TAB KEY WHILE WITHIN THE TABLE AND WITHIN THE FINAL ROW.

The following instructions must be followed when submitting questions using the question format on the following page.

1. DO NOT CHANGE THE FORMAT OR FONT. Do not bold your questions or change the color of the font.
2. Enter the RFP section number that the question is for in the "RFP Section" field (column 2). If the question is a general question not related to a specific RFP section, enter "General" in column 2. If the question is in regards to a State Term and Condition or a Special Term and Condition, state the clause number in column 2. If the question is in regard to an attachment, enter the attachment identifier (example "Attachment A") in the "RFP Section" (column 2), and the attachment page number in the "RFP page" field (column 3).
3. Do not enter text in column 5 (Response). This is for the State's use only.
4. Once completed, this form is to be e-mailed per the instructions in the RFP. The e-mail subject line is to state the RFP number followed by "Questions."

RFP02449 Idaho Students Come First Mobile Computing Initiative

Question	RFP Section	RFP Page #	QUESTION	RESPONSE
1				
2				
3				
4				
5				
6				
7				
8				
9				
10				
11				

ATTACHMENT 2
REFERENCES
(E)

INSTRUCTIONS TO THE OFFEROR:

Offerors will be evaluated on three (3) completed reference questionnaires. The completed reference questionnaires must be from individuals, companies, or public entities with knowledge of the Offeror's experience that is similar in nature and scope to the products and services being requested by this RFP; and are from current projects; or projects completed within the last three (3) years from the date this RFP was posted to IPRO.

References which are not received prior to the RFP Closing Date and time will receive a score of "0" for that reference. References received at the Division of Purchasing from a source other than the Reference will receive a score of "0." References outside the three (3) years and references from projects determined to be dissimilar in nature or scope to the subject of this RFP will also receive a score of zero (0) points. **Determination of similar will be made by using the information provided by the reference in Section II of the Reference Questionnaire, General Information and any additional information provided by the reference.**

If more than three (3) qualifying references are received prior to Closing, reference scores will be averaged.

REFERENCES MUST BE RECEIVED BY THE DIVISION OF PURCHASING, DIRECTLY FROM THE REFERENCE IN ORDER TO BE CONSIDERED.

1. Offerors must complete the following information on page 2 of the "Reference's Response To" document before sending it to the Reference for response.
 - 1.1 Print the name of your reference (company/organization) on the "REFERENCE NAME" line.
 - 1.2 Print the name of your company on the "OFFEROR NAME" line.
2. Send the "Reference's Response To" document to your references to complete and submit.

NOTE: It is the offeror's responsibility to follow up with its references to ensure timely receipt of all questionnaires. Offerors may contact the RFP Lead prior to the RFP closing date to verify receipt of references.

REFERENCE QUESTIONNAIRE

REFERENCE'S RESPONSE TO

RFP Number: 02449

RFP Title: Idaho Students Come First Mobile Computing Initiative

REFERENCE NAME (Company/Organization): _____

OFFEROR (Vendor) NAME (Company/Organization): _____ intends to submit a proposal to the State of Idaho, State Department of Education, to provide a solution for the State's Student's Come First Mobile Computing Initiative.

INSTRUCTIONS

1. Complete **Section I. RATING** using the Rating Scale provided.
2. Complete **Section II. GENERAL INFORMATION** (*This section is for information only and will not be scored.*)
3. Complete **Section III. ACKNOWLEDGEMENT** by manually signing and dating the document. (*Reference documents must include an actual signature.*)
4. E-mail or fax **THIS PAGE** and your completed reference document, **SECTIONS I through III** to:

RFP Lead: Mark Little, CPPO CPM, State Purchasing Manager
E-mail: mark.little@adm.idaho.gov
Fax: 208-327-7320

5. This completed document **MUST** be received no later than _____ (Closing Date and Time of the RFP) at **5:00** p.m. (Mountain Time). Reference documents received after this time will not be considered. **References received without an actual signature will not be accepted.**
6. **DO NOT** return this document to the Offeror (Vendor).
7. In addition to this document, the State may contact references by phone for further clarification if necessary.

REFERENCE QUESTIONNAIRE

RFP02449

REFERENCE NAME: _____ **OFFEROR NAME:** _____

Section I. RATING

Using the Rating Scale provided below, rate the following numbered items by circling the appropriate number for each item:

Rating Scale

Category	Score
Poor or Inadequate Performance	0
Below Average	1 – 3
Average	4 – 6
Above Average	7 - 9
Excellent	10

1. Rate the overall quality of the vendor's services:

10 9 8 7 6 5 4 3 2 1 0

2. Rate the response time of this vendor:

10 9 8 7 6 5 4 3 2 1 0

3. Rate how well the agreed upon, planned schedule was consistently met and deliverables provided on time. *(This pertains to delays under the control of the vendor):*

10 9 8 7 6 5 4 3 2 1 0

REFERENCE QUESTIONNAIRE

RFP02449

REFERENCE NAME: _____ **OFFEROR NAME:** _____

4. Rate the overall customer service and timeliness in responding to customer service inquiries, issues and resolutions:

10 9 8 7 6 5 4 3 2 1 0

5. Rate the knowledge of the vendor's assigned staff and their ability to accomplish duties as contracted:

10 9 8 7 6 5 4 3 2 1 0

6. Rate the accuracy and timeliness of the vendor's billing and/or invoices:

10 9 8 7 6 5 4 3 2 1 0

7. Rate the vendor's ability to quickly and thoroughly resolve a problem related to the services provided:

10 9 8 7 6 5 4 3 2 1 0

8. Rate the vendor's flexibility in meeting business requirements:

10 9 8 7 6 5 4 3 2 1 0

9. Rate the likelihood of your company/organization recommending this vendor to others in the future:

10 9 8 7 6 5 4 3 2 1 0

[Required Signature Page Follows]

REFERENCE QUESTIONNAIRE

RFP02449

REFERENCE NAME: _____ **OFFEROR NAME:** _____

Section II. GENERAL INFORMATION

1. Please include a brief description of the products and services provided by this vendor for your business/organization:

2. During what time period did the vendor provide these services for your business?

Month: _____ Year: _____ to Month: _____ Year: _____

Section III. ACKNOWLEDGEMENT

I affirm to the best of my knowledge that the information I have provided is true, correct, and factual:

Signature of Reference

Date

Print Name

Title

Phone Number

E-mail address

ATTACHMENT 3

Definitions

The following terms and abbreviations are defined as used herein.

SDE	Idaho State Department of Education
Department	Idaho State Department of Education
High School	Any State funded educational agency serving grades 9 – 12
IDOA	The Idaho Department of Administration
IEN	Idaho Education Network
ISEE	Statewide Longitudinal Data System
ISP	Internet Service Provider
SCF	Idaho Students Come First Initiative
Period of Prime Usage	6:00 AM to 10:00 PM, Mountain and Pacific Time, Monday-Friday, excluding holidays
RFP	Request for Proposals
State	The State of Idaho
Subcontractor	Any person not employed by the Offeror, or any organization not owned by the Offeror, performing work that is the responsibility of the Offeror under an agreement resulting from this solicitation.
Teacher Device	The standard student Device plus a docking station and cabling to connect to external peripherals.
Workday	Any day on which the Department's employees are expected to report to work.

ATTACHMENT 4 - SCHOOL ENROLLMENT DATA

District Number	District	Building Number	SchoolName	9th grade	10th grade	11th grade	12th grade
58	ABERDEEN DISTRICT	36	ABERDEEN HIGH SCHOOL	73	71	52	46
381	AMERICAN FALLS JOINT DISTRICT	261	AMERICAN FALLS (ALT.) ACADEMY	1	1	14	12
381	AMERICAN FALLS JOINT DISTRICT	168	AMERICAN FALLS HIGH SCHOOL	119	110	123	102
476	Another Choice Virtual Charter District	1247	ANOTHER CHOICE VIRTUAL CHARTER	50	55	33	27
790	ARTEC Charter district	639	ARTEC CHARTER SCHOOL	10	85	170	160
72	BASIN SCHOOL DISTRICT	1230	ICHS NIGHT SCHOOL	0	1	1	6
72	BASIN SCHOOL DISTRICT	183	IDAHO CITY HIGH SCHOOL	23	34	25	30
33	BEAR LAKE COUNTY DISTRICT	27	BEAR LAKE HIGH SCHOOL	83	89	75	77
33	BEAR LAKE COUNTY DISTRICT	404	CLOVER CREEK HIGH SCHOOL ALT	5	8	0	6
55	BLACKFOOT DISTRICT	34	BLACKFOOT HIGH SCHOOL	301	296	262	241
55	BLACKFOOT DISTRICT	9006	INDEPENDENCE ALTERNATE HIGH	43	46	84	81
55	BLACKFOOT DISTRICT	204	STATE HOSPITAL SOUTH	10	9	2	3
61	BLAINE COUNTY DISTRICT	197	CAREY PUBLIC SCHOOL	20	12	16	17
61	BLAINE COUNTY DISTRICT	1102	SILVER CREEK HIGH SCHOOL	8	9	12	26
61	BLAINE COUNTY DISTRICT	42	WOOD RIVER HIGH SCHOOL	204	198	198	203
234	BLISS JOINT DISTRICT	714	BLISS SCHOOL	11	7	10	14
1	BOISE INDEPENDENT DISTRICT	9004	BOISE EVENING SCHOOL	4	13	30	52
1	BOISE INDEPENDENT DISTRICT	7	BOISE SENIOR HIGH SCHOOL	0	512	481	468
1	BOISE INDEPENDENT DISTRICT	8	BORAH SENIOR HIGH SCHOOL	9	529	467	462
1	BOISE INDEPENDENT DISTRICT	9	CAPITAL SENIOR HIGH SCHOOL	0	464	457	412
1	BOISE INDEPENDENT DISTRICT	677	EAST JUNIOR HIGH SCHOOL	185	0	0	0
1	BOISE INDEPENDENT DISTRICT	2	FAIRMONT JUNIOR HIGH SCHOOL	279	0	0	0
1	BOISE INDEPENDENT DISTRICT	675	FRANK CHURCH HIGH (ALTERN)	111	139	164	149
1	BOISE INDEPENDENT DISTRICT	3	HILLSIDE JUNIOR HIGH SCHOOL	160	0	0	0
1	BOISE INDEPENDENT DISTRICT	206	LES BOIS JUNIOR HIGH SCHOOL	224	0	0	0
1	BOISE INDEPENDENT DISTRICT	4	NORTH JUNIOR HIGH SCHOOL	296	0	0	0
1	BOISE INDEPENDENT DISTRICT	242	RIVERGLEN JR HIGH SCHOOL	213	0	0	0
1	BOISE INDEPENDENT DISTRICT	5	SOUTH JUNIOR HIGH SCHOOL	226	0	0	0
1	BOISE INDEPENDENT DISTRICT	243	TIMBERLINE HIGH SCHOOL	0	375	376	364
1	BOISE INDEPENDENT DISTRICT	573	TREASURE VALLEY MATH/SCIENCE	4	2	6	5
1	BOISE INDEPENDENT DISTRICT	676	WEST JUNIOR HIGH	268	0	0	0
93	BONNEVILLE JOINT DISTRICT	1238	Bonneville District Virtual Academy	20	10	6	2
93	BONNEVILLE JOINT DISTRICT	56	BONNEVILLE HIGH SCHOOL	375	323	324	276
93	BONNEVILLE JOINT DISTRICT	200	HILLCREST HIGH SCHOOL	363	363	347	299
93	BONNEVILLE JOINT DISTRICT	1053	LINCOLN HIGH SCHOOL (ALT)	13	66	81	146
93	BONNEVILLE JOINT DISTRICT	1159	TELFORD ACADEMY (ALT)	10	0	0	0
93	BONNEVILLE JOINT DISTRICT	1158	TETON PEAKS ACADEMY BHC (ALT)	5	10	6	3
101	BOUNDARY COUNTY DISTRICT	57	BONNERS FERRY HIGH SCHOOL	127	123	134	114
101	BOUNDARY COUNTY DISTRICT	1162	RIVERSIDE HIGH SCHOOL ALT	6	9	11	16
365	BRUNEAU-GRAND VIEW JOINT DIST	158	RIMROCK JR-SR HIGH SCHOOL	23	36	31	21
412	BUHL JOINT DISTRICT	1214	BUHL ALTERNATIVE SUMMER SCHOOL	2	0	0	1
412	BUHL JOINT DISTRICT	180	BUHL HIGH SCHOOL	88	88	106	92
111	BUTTE COUNTY JOINT DISTRICT	59	BUTTE COUNTY HIGH SCHOOL	25	29	38	42
132	CALDWELL DISTRICT	65	CALDWELL SENIOR HIGH SCHOOL	341	345	285	280
132	CALDWELL DISTRICT	1090	CANYON SPRINGS ALT HIGH SCH	144	127	116	88
121	CAMAS COUNTY DISTRICT	60	CAMAS COUNTY HIGH SCHOOL	8	8	11	13
432	CAMBRIDGE JOINT DISTRICT	193	CAMBRIDGE JR-SR HIGH SCHOOL	12	11	11	16
555	Canyon-Owyhee Special Services Agency	1291	CENTERPOINT ALTERNATIVE HIGH SCHOOL	44	15	32	30
422	CASCADE DISTRICT	190	CASCADE JR-SR HIGH SCHOOL	22	27	21	26
151	CASSIA COUNTY JOINT DISTRICT	81	BURLEY SENIOR HIGH SCHOOL	210	222	217	196
151	CASSIA COUNTY JOINT DISTRICT	990	CASSIA EDUCATION CENTER (ALT)	29	23	23	57
151	CASSIA COUNTY JOINT DISTRICT	568	CASSIA REGIONALTECHNICAL CTR	1	0	18	22
151	CASSIA COUNTY JOINT DISTRICT	84	DECLO SENIOR HIGH SCHOOL	89	68	81	63
151	CASSIA COUNTY JOINT DISTRICT	82	OAKLEY JR-SR HIGH SCHOOL	36	40	35	33
151	CASSIA COUNTY JOINT DISTRICT	83	RAFT RIVER JR-SR HIGH SCHOOL	34	21	21	28
417	CASTLEFORD DISTRICT	185	CASTLEFORD SCHOOL	20	23	18	21
181	CHALLIS JOINT DISTRICT	89	CHALLIS JR-SR HIGH SCHOOL	41	38	24	30

District Number	District	Building Number	SchoolName	9th grade	10th grade	11th grade	12th grade
161	CLARK COUNTY DISTRICT	85	CLARK COUNTY JR-SR HIGH SCHOOL	11	16	10	10
774	COEUR D'ALENE CHARTER ACADEMY	626	COEUR D'ALENE CHARTER ACADEMY	80	87	57	40
271	COEUR D'ALENE DISTRICT	549	BRIDGE ACADEMY ALT HIGH	0	0	10	13
271	COEUR D'ALENE DISTRICT	122	COEUR D'ALENE HIGH SCHOOL	410	400	330	334
271	COEUR D'ALENE DISTRICT	220	LAKE CITY HIGH SCHOOL	394	400	401	370
271	COEUR D'ALENE DISTRICT	1037	PROJ CDA HIGH SCHOOL	42	34	58	55
271	COEUR D'ALENE DISTRICT	590	THE BRIDGE SUMMER ACADEMY	0	0	1	1
271	COEUR D'ALENE DISTRICT	246	WOODLAND MIDDLE SCHOOL	1	0	0	0
455	COMPASS CHARTER SCHOOL	575	COMPASS PUBLIC CHARTER SCHOOL	40	27	18	10
242	COTTONWOOD JOINT DISTRICT	111	PRAIRIE HIGH SCHOOL	35	30	46	38
13	COUNCIL DISTRICT	17	COUNCIL JR-SR HIGH SCHOOL	22	14	23	16
342	CULDESAC JOINT DISTRICT	795	CULDESAC SCHOOL	8	4	2	3
314	DIETRICH DISTRICT	143	DIETRICH SCHOOL	19	21	17	12
221	EMMETT INDEPENDENT DIST	1265	BLACK CANYON HIGH SCHOOL	10	22	27	28
221	EMMETT INDEPENDENT DIST	101	EMMETT HIGH SCHOOL	195	180	143	163
221	EMMETT INDEPENDENT DIST	1111	PATRIOT CENTER (AT MATR)	9	8	7	3
413	FILER DISTRICT	181	FILER HIGH SCHOOL	101	102	102	106
59	FIRTH DISTRICT	38	FIRTH HIGH SCHOOL	70	63	63	40
215	FREMONT COUNTY JOINT DISTRICT	1271	FIVE-COUNTY DETENTION CENTER	16	18	13	14
215	FREMONT COUNTY JOINT DISTRICT	100	NORTH FREMONT JR-SR HIGH SCH	34	63	39	34
215	FREMONT COUNTY JOINT DISTRICT	99	SOUTH FREMONT HIGH SCHOOL	129	104	140	113
373	FRUITLAND DISTRICT	1332	FRUITLAND ALTERNATIVE SCHOOL	4	5	9	25
373	FRUITLAND DISTRICT	166	FRUITLAND HIGH SCHOOL	128	133	121	114
71	GARDEN VALLEY DISTRICT	274	GARDEN VALLEY SCHOOL	18	16	24	18
282	GENESEE JOINT DISTRICT	269	GENESEE SCHOOL	17	26	16	27
192	GLENNS FERRY JOINT DISTRICT	92	GLENNS FERRY HIGH SCHOOL	41	31	33	38
231	GOODING JOINT DISTRICT	103	GOODING HIGH SCHOOL	105	86	96	83
148	GRACE JOINT DISTRICT	245	GRACE JR/SR HIGH SCHOOL	27	33	27	28
233	HAGERMAN JOINT DISTRICT	280	HAGERMAN SCHOOL	33	36	34	26
233	HAGERMAN JOINT DISTRICT	1231	HAGERMAN VALLEY LEARNING CENTR	1	3	4	6
415	HANSEN DISTRICT	620	HANSEN JR/SR HIGH SCHOOL	22	32	32	24
481	Heritage Community Charter District	1343	Heritage Community Charter	10	17	10	3
305	HIGHLAND JOINT DISTRICT	285	HIGHLAND SCHOOL	14	14	17	17
370	HOMEDALE JOINT DISTRICT	160	HOMEDALE HIGH SCHOOL	100	87	88	85
73	HORSESHOE BEND SCHOOL DISTRICT	278	HORSESHOE BEND MIDDLE-SR HIGH	28	27	28	18
795	IDAHO ARTS CHARTER SCHOOL	577	IDAHO ARTS CHARTER SCHOOL	57	53	45	58
469	Idaho Connects Online School	1221	Idaho Connects Online School	39	34	30	26
786	IDAHO DISTANCE EDUCATION ACAD	271	IDAHO DISTANCE EDUCATION ACAD	43	31	37	25
91	IDAHO FALLS DISTRICT	51	CLAIR E. GALE JR HIGH SCHOOL	183	0	0	0
91	IDAHO FALLS DISTRICT	50	EAGLE ROCK JUNIOR HIGH SCHOOL	301	0	0	0
91	IDAHO FALLS DISTRICT	1048	EMERSON HIGH SCHOOL ALTERN	3	39	39	86
91	IDAHO FALLS DISTRICT	54	IDAHO FALLS SENIOR HIGH SCHOOL	0	408	391	378
91	IDAHO FALLS DISTRICT	53	SKYLINE SENIOR HIGH SCHOOL	0	383	336	320
91	IDAHO FALLS DISTRICT	199	TAYLORVIEW JUNIOR HIGH SCHOOL	266	0	0	0
452	IDAHO VIRTUAL ACADEMY	1302	Idaho Virtual Academy Alt HS	15	11	6	1
452	IDAHO VIRTUAL ACADEMY	869	IDAHO VIRTUAL ACADEMY	367	187	151	155
457	INSPIRE VIRTUAL CHARTER	578	INSPIRE VIRTUAL CHARTER SCHOO	117	66	60	43
466	iSUCCEED VIRTUAL HIGH SCHOOL	654	iSUCCEED VIRTUAL HIGH SCHOOL	169	137	135	85
251	JEFFERSON COUNTY JT DISTRICT	1143	JEFFERSON ALTERNATIVE HIGH	24	25	19	30
251	JEFFERSON COUNTY JT DISTRICT	113	RIGBY JUNIOR HIGH SCHOOL	363	0	0	0
251	JEFFERSON COUNTY JT DISTRICT	114	RIGBY SENIOR HIGH SCHOOL	0	283	312	288
261	JEROME JOINT DISTRICT	118	JEROME HIGH SCHOOL	243	239	241	213
261	JEROME JOINT DISTRICT	1272	NORTHSIDE JR/SR HIGH SCHOOL	1	6	15	16
304	KAMIAH JOINT DISTRICT	231	KAMIAH HIGH SCHOOL	38	37	45	36
391	KELLOGG JOINT DISTRICT	171	KELLOGG HIGH SCHOOL	99	131	117	94
283	KENDRICK JOINT DISTRICT	132	KENDRICK JR-SR HIGH SCHOOL	20	26	16	19
414	KIMBERLY DISTRICT	182	KIMBERLY HIGH SCHOOL	111	116	113	96

District Number	District	Building Number	SchoolName	9th grade	10th grade	11th grade	12th grade
470	Kootenai Bridge Academy	1232	Kootenai Bridge Academy School	0	0	119	212
274	KOOTENAI DISTRICT	127	KOOTENAI JR-SR HIGH SCHOOL	19	29	22	21
3	KUNA JOINT DISTRICT	1115	Initial Point High School	5	24	25	48
3	KUNA JOINT DISTRICT	14	KUNA HIGH SCHOOL	366	348	312	297
84	LAKE PEND OREILLE DISTRICT	49	CLARK FORK JR-SR HIGH SCHOOL	14	21	22	28
84	LAKE PEND OREILLE DISTRICT	1045	LAKE PEND OREILLE ALT HIGH SCH	17	22	29	43
84	LAKE PEND OREILLE DISTRICT	202	SANDPOINT HIGH SCHOOL	252	297	238	244
84	LAKE PEND OREILLE DISTRICT	997	SANDPOINT JUVENILE DETENTION	5	6	2	3
272	LAKELAND DISTRICT	124	LAKELAND SENIOR HIGH SCHOOL	207	183	177	199
272	LAKELAND DISTRICT	1094	Lakeland Virtual Academy	0	0	2	0
272	LAKELAND DISTRICT	1104	MOUNTAINVIEW ALTERNATVE HIGH	27	23	45	50
272	LAKELAND DISTRICT	586	TIMBERLAKE SENIOR HIGH SCHOOL	135	143	137	121
341	LAPWAI DISTRICT	583	LAPWAI HIGH SCHOOL	33	37	26	35
340	LEWISTON INDEPENDENT DISTRICT	152	JENIFER JUNIOR HIGH SCHOOL	209	0	0	0
340	LEWISTON INDEPENDENT DISTRICT	153	LEWISTON SENIOR HIGH SCHOOL	0	347	345	319
340	LEWISTON INDEPENDENT DISTRICT	1126	NORTHWEST CHILDRENS HOME	8	15	5	11
340	LEWISTON INDEPENDENT DISTRICT	151	SACAJAWEA JUNIOR HIGH SCHOOL	191	0	0	0
340	LEWISTON INDEPENDENT DISTRICT	1034	TAMMANY ALTER LEARNING CENTER	1	23	43	63
458	LIBERTY CHARTER	587	LIBERTY CHARTER SCHOOL	41	36	39	31
182	MACKAY JOINT DISTRICT	90	MACKAY JR-SR HIGH SCHOOL	20	14	19	12
321	MADISON DISTRICT	9015	CENTRAL ALTERNATIVE HIGH	18	15	23	34
321	MADISON DISTRICT	145	MADISON JUNIOR HIGH SCHOOL	374	0	0	0
321	MADISON DISTRICT	146	MADISON SENIOR HIGH SCHOOL	0	351	367	291
21	MARSH VALLEY JOINT DISTRICT	550	MARSH VALLEY ACADEMY (ALT)	1	7	3	1
21	MARSH VALLEY JOINT DISTRICT	19	MARSH VALLEY HIGH SCHOOL	93	99	68	101
363	MARSING JOINT DISTRICT	157	MARSING HIGH SCHOOL	90	66	49	41
421	MC CALL-DONNELLY DISTRICT	1264	HEARTLAND HIGH SCHOOL (ALT)	5	5	3	9
421	MC CALL-DONNELLY DISTRICT	189	MC CALL-DONNELLY HIGH SCHOOL	97	76	70	54
11	MEADOWS VALLEY DISTRICT	342	MEADOWS VALLEY SCHOOL	13	13	7	14
136	MELBA JOINT DISTRICT	1252	Melba Alternative High School	1	0	0	7
136	MELBA JOINT DISTRICT	70	MELBA HIGH SCHOOL	67	61	57	52
2	MERIDIAN JOINT DISTRICT	15	CENTENNIAL HIGH SCHOOL	435	477	422	400
2	MERIDIAN JOINT DISTRICT	597	CENTRAL ACADEMY (ALT)	57	43	37	53
2	MERIDIAN JOINT DISTRICT	982	EAGLE ACADEMY	58	32	58	50
2	MERIDIAN JOINT DISTRICT	112	EAGLE HIGH SCHOOL	475	406	412	356
2	MERIDIAN JOINT DISTRICT	1228	MERIDIAN ACADEMY	46	49	42	59
2	MERIDIAN JOINT DISTRICT	12	MERIDIAN HIGH SCHOOL	392	405	321	368
2	MERIDIAN JOINT DISTRICT	552	MERIDIAN NIGHT SCHOOL (ALT)	6	18	14	46
2	MERIDIAN JOINT DISTRICT	545	MOUNTAIN VIEW HIGH SCHOOL	577	596	471	509
2	MERIDIAN JOINT DISTRICT	1297	Rebound School of Opportunity	13	14	9	28
2	MERIDIAN JOINT DISTRICT	1235	Renaissance High School	210	123	162	71
2	MERIDIAN JOINT DISTRICT	898	ROCKY MOUNTAIN HIGH SCHOOL	585	562	560	431
785	MERIDIAN MEDICAL ARTS CHARTER	547	MERIDIAN MEDICAL ARTS CHARTER	63	59	41	37
257	MERIDIAN TECHNICAL CHARTR DISTRICT	257	MERIDIAN TECHNICAL CHARTR HIGH	65	56	40	41
134	MIDDLETON DISTRICT	1168	MIDDLETON ACADEMY	9	23	21	16
134	MIDDLETON DISTRICT	68	MIDDLETON HIGH SCHOOL	259	257	245	238
433	MIDVALE DISTRICT	1113	MIDVALE ALTERNATIVE SCHOOL	2	4	2	9
433	MIDVALE DISTRICT	286	MIDVALE SCHOOL	5	7	6	3
331	MINIDOKA COUNTY JOINT DISTRICT	150	MINICO SENIOR HIGH SCHOOL	266	280	237	247
331	MINIDOKA COUNTY JOINT DISTRICT	1046	MT HARRISON JR/SR HIGH SCHOOL	23	49	51	84
281	MOSCOW DISTRICT	129	MOSCOW JUNIOR HIGH SCHOOL	169	1	0	0
281	MOSCOW DISTRICT	130	MOSCOW SENIOR HIGH SCHOOL	1	207	173	197
281	MOSCOW DISTRICT	612	PARADISE CREEK REGIONAL ALT	0	5	9	13
193	MOUNTAIN HOME DISTRICT	95	MOUNTAIN HOME SR HIGH SCHOOL	309	280	229	229
244	MOUNTAIN VIEW SCHOOL DISTRICT	1283	CLEARWATER VALLEY JR-SR	33	27	39	23
244	MOUNTAIN VIEW SCHOOL DISTRICT	1284	GRANGEVILLE HIGH SCHOOL	74	77	74	67
392	MULLAN DISTRICT	172	MULLAN JR-SR HIGH SCHOOL	12	9	5	7

District Number	District	Building Number	SchoolName	9th grade	10th grade	11th grade	12th grade
418	MURTAUGH JOINT DISTRICT	187	MURTAUGH HIGH SCHOOL	18	20	13	10
131	NAMPA SCHOOL DISTRICT	638	COLUMBIA HIGH SCHOOL	347	365	311	292
131	NAMPA SCHOOL DISTRICT	1035	NAMPA ALTERNATIVE NIGHT SCHOOL	0	0	1	3
131	NAMPA SCHOOL DISTRICT	998	NAMPA SENIOR HIGH SCHOOL	441	382	334	294
131	NAMPA SCHOOL DISTRICT	1052	NAMPA TEEN PARENT ALTERNATIVE	6	13	17	27
131	NAMPA SCHOOL DISTRICT	1154	RIDGELINE HIGH SCHOOL (Alt)	1	28	50	79
131	NAMPA SCHOOL DISTRICT	994	SKYVIEW HIGH SCHOOL	360	338	318	290
372	NEW PLYMOUTH DISTRICT	164	NEW PLYMOUTH HIGH SCHOOL	68	72	73	56
302	NEZPERCE JOINT DISTRICT	272	NEZPERCE SCHOOL	9	16	13	16
149	NORTH GEM DISTRICT	77	NORTH GEM SENIOR HIGH SCHOOL	17	16	14	17
783	North Star Charter School	542	NORTH STAR PUBLIC CHARTER SCHO	42	48	29	37
465	NORTH VALLEY ACADEMY	653	NORTH VALLEY ACADEMY	18	16	17	9
135	NOTUS DISTRICT	234	NOTUS JR-SR HIGH SCHOOL	28	29	30	20
351	ONEIDA COUNTY DISTRICT	156	MALAD SENIOR HIGH SCHOOL	70	66	63	54
351	ONEIDA COUNTY DISTRICT	580	ONEIDA (ALT) HIGH SCHOOL	0	5	2	14
171	OROFINO JOINT DISTRICT	88	OROFINO HIGH SCHOOL	68	73	60	67
171	OROFINO JOINT DISTRICT	87	TIMBERLINE HIGH SCHOOL	17	14	22	17
137	PARMA DISTRICT	72	PARMA HIGH SCHOOL	81	93	75	72
371	PAYETTE JOINT DISTRICT	560	NORTHWEST CHILDREN'S HOME	0	1	0	0
371	PAYETTE JOINT DISTRICT	1064	PAYETTE ALTERNATIVE HIGH	8	4	2	2
371	PAYETTE JOINT DISTRICT	162	PAYETTE HIGH SCHOOL	94	115	102	117
794	Payette River Technical Academy	1249	Payette River Technical Academy	184	152	120	148
364	PLEASANT VALLEY ELEM DIST	1056	BORDER DIST-JORDAN VALLEY-SEC	2	0	0	0
44	PLUMMER-WORLEY JOINT DISTRICT	30	LAKESIDE HIGH SCHOOL	41	29	40	41
44	PLUMMER-WORLEY JOINT DISTRICT	128	LAKESIDE MIDDLE SCHOOL	10	0	0	0
25	POCATELLO DISTRICT	956	CENTURY HIGH SCHOOL	350	324	278	280
25	POCATELLO DISTRICT	25	HIGHLAND HIGH SCHOOL	373	347	337	268
25	POCATELLO DISTRICT	1141	NEW HORIZONS HIGH SCHOOL (ALT)	25	40	58	49
25	POCATELLO DISTRICT	24	POCATELLO HIGH SCHOOL	274	287	270	312
273	POST FALLS DISTRICT	1084	NEW VISION ALTERNATIVE	49	20	19	25
273	POST FALLS DISTRICT	126	POST FALLS HIGH SCHOOL	423	380	390	346
285	POTLATCH DISTRICT	135	POTLATCH JR-SR HIGH SCHOOL	30	22	31	27
201	PRESTON JOINT DISTRICT	8844	FRANKLIN COUNTY (ALT) HIGH	6	7	24	31
201	PRESTON JOINT DISTRICT	96	PRESTON HIGH SCHOOL	205	181	151	167
453	Richard McKenna Charter High School	871	RICHARD MCKENNA ALT CHARTER HIGH	54	41	66	49
453	Richard McKenna Charter High School	870	RICHARD MCKENNA CHARTER HIGH	45	34	42	38
316	RICHFIELD DISTRICT	144	RICHFIELD SCHOOL	11	14	16	13
252	RIRIE JOINT DISTRICT	228	RIRIE HIGH SCHOOL	56	65	45	54
382	ROCKLAND DISTRICT	169	ROCKLAND PUBLIC SCHOOL	16	8	9	8
291	SALMON DISTRICT	9014	SALMON ALTERNATIVE SCHOOL	9	3	7	7
291	SALMON DISTRICT	136	SALMON HIGH SCHOOL	80	64	67	85
265	SANDPOINT CHARTER SCHOOL	265	SANDPOINT CHARTER SCHOOL	36	45	39	21
60	SHELLEY JOINT DISTRICT	35	SHELLEY SENIOR HIGH SCHOOL	170	153	152	154
312	SHOSHONE JOINT DISTRICT	846	Shoshone Alternative High School	2	7	5	8
312	SHOSHONE JOINT DISTRICT	295	SHOSHONE HIGH SCHOOL	34	34	32	25
312	SHOSHONE JOINT DISTRICT	294	SHOSHONE MIDDLE SCHOOL	1	0	0	0
52	SNAKE RIVER DISTRICT	32	SNAKE RIVER HIGH SCHOOL	146	133	131	134
150	SODA SPRINGS JOINT DISTRICT	79	SODA SPRINGS HIGH SCHOOL	61	74	53	65
292	SOUTH LEMHI DISTRICT	137	LEADORE SCHOOL	7	5	10	5
41	ST MARIES JOINT DISTRICT	1138	ST MARIES COMMUNITY ED (ALT)	1	2	13	8
41	ST MARIES JOINT DISTRICT	29	ST MARIES HIGH SCHOOL	78	79	77	81
322	SUGAR-SALEM JOINT DISTRICT	147	SUGAR-SALEM HIGH SCHOOL	117	124	104	98
322	SUGAR-SALEM JOINT DISTRICT	874	VALLEY VIEW ALTERNATIVE HIGH	2	3	4	8
92	SWAN VALLEY ELEMENTARY DIST	1015	STAR VALLEY JR-SR HIGH SCHOOL	2	1	0	2
461	TAYLORS CROSSING CHARTER SCHO	642	TAYLORS CROSSING CHARTER SCHO	33	29	26	21
401	TETON COUNTY DISTRICT	875	BASIN JR/SR HIGH SCHOOL (ALT)	6	3	8	16
401	TETON COUNTY DISTRICT	175	TETON HIGH SCHOOL	105	122	95	91

District Number	District	Building Number	SchoolName	9th grade	10th grade	11th grade	12th grade
559	THOMAS JEFFERSON CHARTER	559	THOMAS JEFFERSON CHARTER	34	34	40	34
287	TROY SCHOOL DISTRICT	772	TROY JR-SR HIGH SCHOOL	38	32	23	32
411	TWIN FALLS DISTRICT	1237	CANYON RIDGE HIGH SCHOOL	290	325	286	265
411	TWIN FALLS DISTRICT	1066	MAGIC VALLEY ALTERNATIVE HIGH	8	45	56	109
411	TWIN FALLS DISTRICT	1147	TWIN FALLS BRIDGE ACADEMY	25	16	5	2
411	TWIN FALLS DISTRICT	178	TWIN FALLS SENIOR HIGH	275	283	291	217
262	VALLEY DISTRICT	119	VALLEY SCHOOL	45	49	34	49
139	VALLIVUE SCHOOL DISTRICT	9017	VALLIVUE ACADEMY (ALT)	4	19	49	52
139	VALLIVUE SCHOOL DISTRICT	74	VALLIVUE HIGH SCHOOL	533	469	398	381
139	VALLIVUE SCHOOL DISTRICT	1296	VALLIVUE VIRTUAL ACADEMY	0	2	2	1
451	VICTORY CHARTER SCHOOL	868	VICTORY CHARTER SCHOOL	38	31	36	28
463	VISION CHARTER SCHOOL	888	VISION CHARTER SCHOOL	35	35	33	0
393	WALLACE DISTRICT	174	WALLACE JR/SR HIGH SCHOOL	39	36	39	35
431	WEISER DISTRICT	634	NORTHWEST CHILDREN'S HOME	0	1	1	0
431	WEISER DISTRICT	192	WEISER HIGH SCHOOL	124	132	133	117
232	WENDELL DISTRICT	209	WENDELL HIGH SCHOOL	91	76	80	70
232	WENDELL DISTRICT	104	WENDELL MIDDLE SCHOOL	89	74	77	69
83	WEST BONNER COUNTY DISTRICT	1172	PREP (ALT) HIGH SCHOOL	4	5	7	8
83	WEST BONNER COUNTY DISTRICT	48	PRIEST RIVER LAMANNA HIGH	102	115	104	84
253	WEST JEFFERSON DISTRICT	115	WEST JEFFERSON HIGH SCHOOL	54	47	42	46
202	WEST SIDE JOINT DISTRICT	227	WEST SIDE SENIOR HIGH SCHOOL	49	43	52	44
288	WHITEPINE JT SCHOOL DISTRICT	794	DEARY SCHOOL	15	21	38	19
133	WILDER DISTRICT	233	WILDER MIDDLE/HIGH SCHOOL	32	21	24	19
462	XAVIER CHARTER SCHOOL	2512	XAVIER CHARTER SCHOOL	46	27	25	16



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Bids or proposals and pricing information shall be prepared by typewriter or in ink and shall be signed in ink by an authorized representative of the submitting vendor. Two (2) copies of the bid or proposal shall be submitted, one (1) original and one (1) photocopy of the original, unless the RFP solicitation instructions specify otherwise. AT LEAST ONE BID OR PROPOSAL SUBMITTED BY THE VENDOR MUST BE AN ORIGINAL (NOT PHOTOCOPIED) SIGNATURE.

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Boise, ID 83702

This ITB or RFP response is submitted in accordance with all documents and provisions of the specified Bid Number and Title detailed below. By my signature below I accept the STATE OF IDAHO STANDARD CONTRACT TERMS AND CONDITIONS and the SOLICITATION INSTRUCTIONS TO VENDORS in effect at the time this ITB or RFP was issued, as incorporated by reference into this solicitation. As the undersigned, I certify I am authorized to sign and submit this response for the Bidder or Offeror. I further acknowledge I am responsible for reviewing and acknowledging any addendums that have been issued for this solicitation.

Please complete the following information:

BIDDER/OFFEROR (Company Name) _____ BID Number: _____

ADDRESS _____ BID Title: _____

CITY, ST, ZIP _____

TOLL FREE _____ PHONE _____

FAX _____ E-Mail _____

FEIN/SSN# _____

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Original Signature (Manually Signed in Ink)

Date

Please type or Print Name

Title