



CITY OF COEUR D'ALENE

MUNICIPAL SERVICES
DEPARTMENT

CITY HALL, 710 E. MULLAN
COEUR D'ALENE, IDAHO 83816-3964
208769-2229
kathy.lewis@cdaid.org

OFFICE COPY

January 27, 2010
Confidential Investigations
PO Box 53
Hayden, ID 83835

Dear Confidential Investigations,

You previously requested information of an investigative nature within the City on Oct 21, Nov 12, and Nov 13, 2009. In the reply letter to you dated November 02, 2009 you were informed in writing that pursuant to Municipal Code 5.48, any firm doing investigative work within the City limits of Coeur d'Alene is required to obtain a license.

We have been informed that you are again doing investigative work within the City limits without obtaining the required licenses and your firm is therefore in violation of the Municipal Code of the City.

To obtain a license it will be necessary to obtain an Agency license which is \$50.00 per year expiring December 31st annually and each employee of your Company is required to obtain an individual license which is \$25.00 per year expiring December 31st annually. All owners of the Company, along with any employee doing investigative work within the City, are required to undergo a Criminal History background check for a fee of \$45.00. The owner of the Agency must meet the qualification of five years experience as an employee of a regularly constituted police force or the equivalent experience as an employee of a bona fide detective agency. All fees are paid at time of application.

Continuation of investigative work within the City limits without the required licenses could result in the following consequences.

Chapter 1.28 GENERAL PENALTY¹

1.28.010: DESIGNATED:

- A. Any person violating any of the provisions or failing to comply with any of the mandatory requirements of the ordinances of the city is guilty of a misdemeanor unless an infraction penalty is either specifically provided for such violation or necessitated by operation of law. Except in cases where a different punishment is prescribed by any ordinance of the city, any person convicted of a misdemeanor under the ordinances of the city shall be punished by a fine of not more than one thousand dollars (\$1,000.00), or by imprisonment not to exceed one hundred eighty (180) days, or by both such fine and imprisonment. For infraction violations of any ordinance of the city, unless another infraction penalty is specifically provided, the penalty shall be one hundred dollars (\$100.00).
- B. Each such person is guilty of a separate offense or liable to a separate penalty for each and every day during any portion of which any violation of any provision of the ordinances of the city is committed, continued or permitted by any such person, and he shall be punished accordingly. (Ord. 3361 §1, 2009)

To avoid further legal consequences, please contact this office within two weeks of receipt of this letter to start the licensing process, or inform us that you plan to discontinue investigative work within the City limits. I am enclosing a copy of code Sections 1.28 .010, 5.48, and 5.60 for your reference.

Kathy Lewis

Kathy Lewis, Deputy City Clerk

cc: City Attorney
cc: City Clerk

included app with letter 1/28/2010